

Eakring Parish Council

Serving the People of Eakring

Parish Clerk - Alice Dunn

Minutes of the **Annual General Meeting of the Parish Council** held on **Wednesday 20th May 2026** proceeded by the **Annual Meeting of the Parish Council** and followed immediately by the **Full Council Meeting**, in Cator Hall, Kirklington Road, Eakring.

Present: - Cllrs Foster (Chair), Holmes and Penny

Apologies: - Cllrs Peet, Reay, Tift – reasons approved unanimously

MINUTES

- 26/001** To elect a Chairman for the ensuing year
Cllr Penny proposed Cllr Foster, Cllr Holmes seconded. Agreed unanimously
- 26/002** To receive the Chairman's Declaration of Acceptance of Office
Cllr Foster signed the Declaration of Acceptance of Office
- 26/003** To elect a Vice Chairman for the ensuing year
Cllr Penny proposed Cllr Holmes, Cllr Foster seconded. Agreed unanimously.
- 26/004** To receive the Vice Chairman's Declaration of Acceptance of Office
Cllr Holmes signed the Declaration of Acceptance of Office
- 26/005** Councillors Register of Members Interest Form – if required
Councillors were reminded to update their Register of Interest Forms when required.
- 26/006** **To formally approve the following policies and procedures**
All other policies scheduled for review in 2027
- Assertion 10 Policy – agreed unanimously. Clerk to post to the website
 - IT Policy – agreed unanimously. Clerk to post to the website.

Meeting closed 1912hrs

Minutes of the Ordinary Meeting of the Full Council held on Wednesday 20th May 2026, immediately following the Annual Parish Meeting. The meeting will be held at Cator Hall, Kirklington Road, Eakring. Public and Press welcome to attend.

MINUTES

- 26/007 Approve Minutes of the Full Council Meeting held on Wednesday 15th April 2026** – previously circulated
Minutes were approved and signed by the Chair. Clerk to post on website
- 26/008 Matters Arising** – not on the agenda
None
- 26/009 Casual Vacancy – Councillor Co-option**
An expression of interest had been received. The candidate was unanimously approved. Clerk to contact successful candidate.
- 26/010 Report from County Councillor on matters relating to Eakring**
Not in attendance, no apologies given.
- 26/011 Report from District Councillors on matters relating to Eakring**
NSDC have passed a motion to request that Newark Hospital reopen their Adult Social Care Department.
NSDC have passed a motion to the Planning Inspectorate requesting they always consult with fire and water on any solar farm applications.
Parks & Legacy Fund Grant application is now open. Clerk to apply.
- 26/012 Public Participation. Standing Orders will be suspended for the duration of this agenda item.**
Can the Parish Council put a consultation in the Eakring Echo for the Parks & Legacy Fund. Clerk to contact Echo.
- 26/013 To receive questions from councillors.**
None
- 26/014 Parks & Open Spaces**
- i. Play Area Inspections
Clerk is meeting with a play equipment company to look at equipment ideas. Agenda future meeting
 - ii. Christmas Lights – Update
Cllr Holmes and the Clerk met with a Christmas light company. Ideas and options were discussed. It was agreed, subject to permission from VIAEM, to install lights to nine columns on Main Street, one on the corner of Kirklington Road and one outside the church. The lights will be leased on a three-year term, will be installed, removed and stored by the company. Clerk to inform company and put an article in the Echo
 - iii. Lengthsman Scheme
This scheme is an arrangement between NCC and parish councils where they reimburse for minor highways jobs carried out on behalf of NCC.
 - iv. Village Sign
Now replaced and installed.

- 26/015 Buildings & Facilities**
- i. Cator Hall
New Door
The Parish Council agreed the quote for a new front door for Cator Hall.
Clerk/Chair to order. All locks to be changed, guttering to be repaired.
The Parish Council is looking for quotes to paint the outside of the hall.
- 26/016 Finance & Governance Matters**
- i. Approval of March Income and Expenditure
Approved unanimously
 - ii. Approval of Internal Audit for 2025.26 – previously circulated with agenda for consideration and review
Reviewed and approved unanimously – Clerk to publish as required
 - iii. Approval of Annual Governance Statement 2025.26 – previously circulated with agenda for consideration and review
Reviewed and approved unanimously – Clerk to publish as required
 - iv. Approval of Accounting Statements 2025.26 – previously circulated with agenda for consideration and review
Reviewed and approved unanimously – Clerk to publish as required
 - v. Notice of Formal Inspection of End of Year Accounts 2025.26 –
Wednesday 3rd June to Tuesday 14th July 2026
Noted – Clerk to publish
 - vi. Bills for Payment – April
Approved unanimously
 - vii. Late Bills for Payment
None
- 26/017 Correspondence**
- Hedge on Main Street – D/Cllr Penny to speak to NSDC officers for advice.
- 26/018 Planning Matters**
- Applications**
- 26/00552/DISCON** Request for confirmation to discharge condition 4 attached to planning permission 24/02052/HOUSE single story rear extension
Manor Farm, Bilsthorpe Road
No objections
- 26/005385/TWCA** Copper Beech, Rowan and Wild Cherry Works
The Stables, Brail Lane
- 26/00666/TWCA** Remove 2 dead cherry trees
Walnut Tree Cottage, Main Street
- Decisions**
- 26/00259/PIP** Permission in principle for proposed residential development of a minimum 1 dwelling and a maximum of 1 dwelling
Land off Bilsthorpe Road
Application Permitted
- 26/019 Date of Next Meeting – Full Council – 15th July 2026**