

## **Eakring Parish Council Meeting meeting minutes of meeting held 12<sup>th</sup> February 2025**

Present;

Councillors Ken Peet (Chair), Sharon Foster, Shaun Holmes and Elaine Cottingham

County Councillor Scott Carlton

23 Members of the public

Clerk; Susan Stack

184/24 Apologies for absence

**None**

185/24 Declaration of Councillors Interest;

**Cllr M Peet in favourable rates for Warm Hub**

189/24 To invite representations from and vote on appointment(s) to the office of Councillor

***There were 5 candidates for 3 places. Candidates were invited to give presentations if they wish.***

***Sarah Gibson, Marion Peet and Geoff Cheyne were elected onto the Council, they signed their Declaration of Office forms and joined the meeting at this point.***

186/24 Public Participation (maximum 15 minutes in accordance with Standing Orders)

***Concerns were raised regarding the number of obstructions on the grass verges. The Clerk advised that these can be reported to Highways directly by residents, Concern of the footpath on the bend to Rose Cottage being slippery – Chairman will ask National Grid to assist with cleaning as they cut back some hedges in that area to help previously.***

***Dog fouling is increasing – the Clerk advised that this is a matter for the NSDC Neighbourhood Wardens***

***Speeding through the villages were discussed with potential options that are open to us.***

187/24 To receive only - Reports from Police, District and County Councillors

***County Cllr Scott Carlton attended the Speed control meeting and has passed on to the authorities for assistance***

***Ollerton roundabout – no further forward or response to letters received.***

***Planning at Edwinstowe will have to stop unless this is resolved.***

***The road surfacing funding has not been confirmed in amount or when it will be paid for, however some additional funding from existing sources are being utilised.***

***The County are not putting up their precept by the maximum amount permissible.***

***There is a crackdown on the lorries using the village.***

***The path near Rose cottage has been identified and already reported.***

***Confirmed that no libraries are being closed.***

188/24 To consider any applications for the post of Clerk

***To date there is no formal application but one local Clerk has expressed an interest at a future date. It was resolved to log a request with Notts ALC for locum cover in the interim – Chairman was willing to be the contact.***

190/24 To receive and approve – Minutes from meeting of 15<sup>th</sup> January 2025

***It was resolved to receive and approve the minutes (EC/SF)***

- 191/24 To report – Matters arising from minutes not covered elsewhere on the agenda  
***National Grid hosted a meeting on speeding today and there are some useful items that we can move forward.***
- 192/24 To receive only – Chairman's announcements  
***Thanks were given to the Clerk for her service over the last 12 months and it was noted that there have been significant achievements made during this time.***

- 193/24 To discuss and comment on outstanding planning matters (others may be reported only at the meeting – no decisions permitted)

Great North Road Solar and Biodiversity Park: Publication of Community Consultation  
***The Council were presented with a draft report following a public meeting for consideration for submission as the view of the village to the consultation. Resolved to adapt with an increased view of the map. (KP/SH)***

**Notification of the intention to complete works at existing mast.**

Orange Mast NOT0150 Coultas Cover Farm Kirklington Road Eakring  
Ref. No: 25/00120/TELNOT | Received: Thu 23 Jan 2025 | Validated: Thu 23 Jan 2025

***Noted***

**T1 Mature Cherry - Crown reduction, selective reduce crown by <3metres, crown clean, remove deadwood > 24mm, diseased and crossing branches. T2 Mature Oak - Monolith, reduce to obtain an end height of 2 metres.**

Hendiadys Church Lane Eakring NG22 0DH

Ref. No: 25/00080/TWCA | Received: Mon 20 Jan 2025 | Validated: Tue 21 Jan 2025 |

***Noted***

- 194/24 Financial matters;

a) Receipts and payments for January 2025

|           |        |                                 |                      |  |           |
|-----------|--------|---------------------------------|----------------------|--|-----------|
| 06-Jan-25 | 233    | Peter Clifford                  | Hall Hire            |  | £50.00    |
| 09-Jan-25 | 234    | Talk Talk                       | Internet             |  | £(39.30)  |
| 09-Jan-25 | 235    | YU Energy                       |                      |  | £(120.34) |
| 14-Jan-25 | 236    | Cash Receipt                    | Bar takings          |  | £107.30   |
| 14-Jan-25 | 237    | Susan Stack                     | Postage              |  | £(3.25)   |
| 14-Jan-25 | 238    | Joe Parks ref Hallowood limited | Chairs for CH        |  | £(148.81) |
| 14-Jan-25 | 239    | Joe Parks ref Hallowood limited | Chairs for CH        |  | £(148.82) |
| 14-Jan-25 | 240    | Joe Parks ref Hallowood limited | Chairs for CH        |  | £(148.84) |
| 14-Jan-25 | 241    | Joe Parks ref Hallowood limited | Chairs for CH        |  | £(148.82) |
| 14-Jan-25 | 242    | Joe Parks ref Hallowood limited | Chairs for CH        |  | £(148.84) |
| 14-Jan-25 | 243    | Joe Parks ref Hallowood limited | Chairs for CH        |  | £(148.83) |
| 14-Jan-25 | 244    | Joe Parks ref Hallowood limited | Chairs for CH        |  | £(148.82) |
| 14-Jan-25 | 245    | Joe Parks ref Hallowood limited | Chairs for CH        |  | £(148.81) |
| 14-Jan-25 | 246/50 | STAFF                           | Holiday Pay Dec      |  | £(57.23)  |
| 14-Jan-25 | 247    | Susan Stack                     | Mileage Dec 3 visits |  | £(66.26)  |
| 14-Jan-25 | 248/9  | STAFF                           | Salary Dec           |  | £(547.77) |
| 14-Jan-25 | 251    | Beth Hall                       | Keys Cutting CH      |  | £(10.00)  |
| 14-Jan-25 | 252    | Transfer                        |                      |  | £1,000.00 |

|           |     |                      |                    |             |
|-----------|-----|----------------------|--------------------|-------------|
| 14-Jan-25 | 253 | Ken Peet             | Oil balance        | £(11.99)    |
| 15-Jan-25 | 254 | Nova Trade Frames    | Windows            | £(35.38)    |
| 15-Jan-25 | 255 | Susan Stack          | Giff Gaff SIM only | £(10.00)    |
| 20-Jan-25 | 256 | Dawn Blackwell Smith | CCTV               | £(244.61)   |
| 23-Jan-25 | 257 | HMRC                 | PAYE               | £(500.00)   |
| 23-Jan-25 | 258 | Transfer             |                    | £3,000.00   |
| 23-Jan-25 | 259 | Jamie T Wilson       | Window Cleaning    | £(15.00)    |
| 23-Jan-25 | 260 | NSDC                 | Aqua Sacs          | £(1,360.80) |
| 24-Jan-25 | 261 | EPOS Now             | Card reader        | £(112.80)   |
| 24-Jan-25 | 262 | WI                   | Room Hire          | £97.50      |
| 30-Jan-25 | 263 | Als Plumbing         | Boiler Service     | £(110.00)   |
| 31-Jan-25 | 264 | Unity Trust          | Bank charges       | £(6.00)     |
| 15-Jan-25 | 265 | Ken Peet             | Oil Invoice        | £(380.63)   |

***The accounts above were approved***

- b) To approve accounts and bank reconciliation presented at the end of the agenda

***The accounts and Bank reconciliation was approved and signed (EC/SH)***

- c) Items to be authorised for payment (other items may be added to this list at the meeting)

|        |        |                |                    |          |
|--------|--------|----------------|--------------------|----------|
| Feb 25 | 266    | NALC           | Training session   | -£45.00  |
| Feb 25 | 267    | K Peet         | Toilet seat        | -£7.99   |
| Feb 25 | 268/70 | STAFF          | Salary             | -£526.17 |
| Feb 25 | 269/71 | STAFF          | Hol Pay            | -£63.60  |
| Feb 25 | 272    | Susan Stack    | Mileage            | -£34.20  |
| Feb 25 | 273    | Susan Stack    | Giff Gaff SIM only | -£10.00  |
|        |        | Macaw Security | Defib Installation | -£320.00 |

***It was resolved to approve the above payments (SH/EC)***

- d) Council 'phone Giff Gaff 'phone contract

***It was resolved to pay via an existing Council debit card (EC/SH)***

- e) To remove Cllrs Parks and Clifford from Unity Trust Bank

***It was resolved to remove these signatories and the form was signed (SH/EC)***

195/24 Council Card – Update from Cllr Peet and note Clerk's card destroyed  
***The outgoing Clerk confirmed that the card had been destroyed***

196/24 To discuss any quotations received  

- To continue with grass cutting contract with C Baugh in 2025

***It was resolved to appoint Mr Baugh for the 2025 season (SH/MP)***

197/24 Matters relating to Cator Hall

- NALC and RCAN have invited Councillors to a meeting regarding the Committee status and how to move forward in late Feb/early March

***Noted***

- Toilet seat in Gents toilet

***Repaired by Cllr Peet***

- Ongoing Suspension of all non regular bookings until booking Clerk role including Hive heating controller is found  
***There had been an offer of help with the bookings role (not followed up) from a local resident which was accepted with thanks. Cllr Marion Peet will act as support.***
- To agree Councillors authorised to hold keys to Cator Hall  
***Cllr E Cottingham volunteered, keys to be issued, Cllr G Cheyne will use Wine Club keys.***
- Update on Alarm monitoring – currently suspended  
***Geoff Cheyne and Elaine Cottingham joined Ken Peet on the system.***
- Request for favourable rate for community group to use Cator hall for 2 hours every Tuesday to provide warm hub/refreshments.  
***Cllr M Peet declared an interest in this item.***  
***It was resolved to give the room free of charge (GC/EC) on the understanding that no funding will be sought from Elements Green. The group will bring accounts to the Council for reassurance that it is non-profit making.***
- To consider re-starting the Cator Hall Committee subject to 3 Councillors being willing to serve.  
***Defer until after meeting with NALC/RCAN but a show of hands indicated that there were enough Councillors willing to serve.***

- 198/24 To report on ongoing and potential projects from previous meetings (if available)
- a. Volunteer needed to purchase items for Flooding grant or just reclaim cost of aquasacs purchased  
***Clerk to invoice aquasacs to NSDC***
  - b. Village signs – S115 application updated and sent  
***S115 agreed in principle – cannot install until confirmed. Clerk to e-mail Cllr Carlton to confirm progress.***
- 199/24 To note - Playground and defib inspections  
***The playground was inspected by Cllr Holmes - no issues. In future he will also check the defib on the playing field.***  
***The Defib in the 'phone box has had a new battery installed.***
- 200/24 To resolve to exclude public and press  
***Resolved***
- 201/24 No applications have been received for the post of Clerk and so locum services need to be sought.  
***Date of next meeting provisionally 12<sup>th</sup> March 2025 subject to a Clerk being available***

## **EAKRING PARISH COUNCIL - Accounts as at 31st January 2025**

|                      | BUDGET | ACTUAL |
|----------------------|--------|--------|
| <b><u>INCOME</u></b> | 5632   | 5632   |
| Precept              | 14159  | 14159  |
| VAT Reclaim          | 26397  | 26397  |
| Light source         | 7500   | 7500   |

|                                          |        |          |        |          |
|------------------------------------------|--------|----------|--------|----------|
| Wind farm                                | 0      |          | 35     |          |
| Other Income                             | 25     |          | 225    |          |
| Grants                                   | 1441   |          | 8025   |          |
| Playing Field                            | 700    | 55854    | 1516   | 63490    |
| Savings Interest                         |        |          |        |          |
| <b>EXPENSES</b>                          |        |          |        |          |
| Staff Expenses inc PAYE                  | -6000  |          | -6615  |          |
| Admin/ Audit fee                         | -460   |          | -385   |          |
| Office Expenses                          | -400   |          | -398   |          |
| Subs NALC/ICO/Rcan                       | -250   |          | -130   |          |
| Defib Box                                | -300   |          | -273   |          |
| Insurance                                | -2924  |          | -2924  |          |
| Bank Charges                             | -72    |          | -130   |          |
| Community                                | -150   |          | -1379  |          |
| ECHO/CAB donations                       | -75    |          | 0      |          |
| Dog Bins                                 | -550   |          | -182   |          |
| Clerk Mileage                            | -600   |          | -497   |          |
| CLlr Training                            | -300   |          | -90    |          |
| Playing Field                            | -1000  |          | -413   |          |
| Website                                  | -850   |          | -881   |          |
| Defib                                    | -150   |          | -750   |          |
| Volunteers                               | -400   |          | -296   |          |
| S137                                     | 0      |          | -45    |          |
| Fines                                    | 0      | -14481   | -323   | -15712   |
| VAT paid over                            |        |          |        | -3267    |
| <b>CATOR HALL INCOME AND EXPENDITURE</b> |        |          |        |          |
|                                          | 2250   |          | 2367   |          |
| Hall Hire                                | 0      |          | 1185   |          |
| Bar receipts                             | 0      |          | 0      |          |
| Other1                                   | 0      | 2250     | 0      | 3552     |
| Other2                                   | -5000  |          | -3276  |          |
| Running Expenses                         | 0      |          | -747   |          |
| Bar Stocl and event expenses             | -12000 |          | -10817 |          |
| Capital Improvements                     | -832   |          | -1225  |          |
| PRS/ Alcohol Licence                     | -1450  |          | -5874  |          |
| Repairs/ Testing                         | -550   | -19832   | 0      | -21938   |
| Insurance                                |        |          |        |          |
|                                          |        | 23791.00 |        | 26125.61 |

## **EAKRING PARISH COUNCIL - Bank Reconciliation**

### Opening Bank Balances

|            |             |
|------------|-------------|
| Current    | £ 9,169.17  |
| Reserve    | £ 45,664.75 |
| Cator Hall | £ 1,601.35  |

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£ 56,435.27

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Add receipts    £ 67,042.17  
Less Payments   -£ 40,916.56

Closing Balance    £ 82,560.88

Made up of:

|            |            |
|------------|------------|
| Current    | £1,482.27  |
| Reserve    | £81,078.61 |
| Cator Hall | -          |