

Minutes of the Meeting of Eakring Parish Council

Held in the Cator Hall, Eakring

At 7.30pm on Wednesday 15th May 2019

Present

Councillor R Ford (in the Chair)

Councillors, T White, R Brown, J Pennicott and J Sweeney.

Also Present: 4 Parishioners.

63/19 **Apologies of Absence**

Cllr J Peck (NCC)

64/19 **Variation of Order of Business**

There were no variations.

65/19 **Declarations of Interest**

Cllrs Ford and Sweeney declared an interest in agenda Item 19.2 the Recreation Ground as they are both committee members. Cllr Brown declared an interest in items 19.1 and 17 as church warden and a Cator Hall Management Committee Member.

66/19 **Public Participation**

It was reported that:

- The barriers at Rose Cottage are down and the banking is crumbling. The Clerk will report this to NCC.
- That the pothole on Church lane has now been fixed.
- The broken slabs opposite Greenfield Row have been reported again for repair.
- The Allotment foot path still needs the signs placing to stop bikes but the litter has been cleared. The Clerk will raise the issue of the sign with Via's Footpath Department.
- The council's litter pick was a success.

67/19 **Report from Police and/or County/District Councillors**

There were no reports.

68/19 **Minutes**

It was **RESOLVED** after proposal by Cllr Pennicott, seconded by Cllr White and agreed unanimously that the Minutes of the Ordinary Meeting of the Parish Council held on 10th April 2019 be accepted signed by the Chair as a true record. They will be placed on the website.

69/19 **Councillor Vacancies**

The two casual vacancies will be advertised in the Eakring Echo and by Parish Council Email. Candidates are to be requested to apply in writing to the Clerk. It was agreed the Council will hold an extraordinary meeting should there be more than 3 candidates.

70/19 **To Determine if any items are to be moved into Confidential Session**

It was determined that no items were of a confidential nature.

71/19 **Approval of the Annual Governance Statement**

It was unanimously **RESOLVED**, proposed by Cllr Brown, seconded by Cllr Pennicott, to approve the Annual Governance Statement 2018/19.

72/19 **Approval of the Annual Accounting Statement**

It was unanimously **RESOLVED**, proposed by Cllr Brown, seconded by Cllr Pennicott, to approve the Annual Accounting Statement 2018/19.

73/19 **The Internal Audit Report**

The council noted that due to holidays and the Accounting Statement being £1 out due to interest in the deposit account the Internal Audit had not yet been signed off but that everything was functioning properly otherwise.

74/19 **Confirmation of the Dates for the Period for the Exercise of Public Rights**

The Clerk reported that the Dates for the Exercise of Public Rights would be between Monday 17th June to Friday 26th July 2019. Notices will go on the website and the noticeboard.

75/19 **Planning Applications**

Comments to be submitted to the District Council on the following applications.

No	Application Number and Website Link	Description and Details	Applicant	Comments
1.	19/00845/FUL https://publicaccess.newark-sherwooddc.gov.uk/online-applications/applicationDetails.do?keyVal=POWZDRLBJ9X00&activeTab=summary	Householder application for single storey side extension and new patio door to rear	2 Tenters Cottage Tenters Lane Eakring NG22 0DQ	No Objection

76/19 Finance

A) The Council considered the schedule of payments to be made.

It was unanimously **RESOLVED**, after proposal by Cllr Sweeney, seconded by Cllr Brown,

(1) That the schedule of bill payments detailed below be approved

<u>Cheque requests for May 2019</u>				
Chq number	Supplier	Description	Budget Item	Total £
550	Cator Hall Management Committee	Cator Hall Rent April 19	Cator Hall Rent	11.25
DD	Information Commissioners Office	Data Protection Fee 19/20	Information Commissioner	35.00
551	Mr R Ford	Litter Pickers	Environmental Provision	14.00
552	Came & Company	Parish Council Insurance	Insurance	302.85
553	Eon	Phone Box Defib Electricity	Electricity	51.52
				414.62

(2) The Bank Reconciliation as of 6th May 2019 was noted by the council.

(3) It was **RESOLVED** to pay the Information Commissioner's Office GDPR Fee by Direct Debit yearly.

(4) It was **RESOLVED** to accept the Hiscox insurance quote for 2019/20 at a cost of £302.85.

(5) It was **RESOLVED** to look for a different and cheaper price for the Defibrillator electricity.

77/19 Chairman's Announcements (if any)

Cllr Ford noted that with the departure of Cllr Haslam the Council at present had no Data Protection Officer and that this should be looked at. The Clerk reported that changes in the legislation did not require the Council to have a specified officer however some oversight would be a good thing. Cllr Sweeney raised that the Councillors could all do with their own email addresses like Cllr Brown's that are just for council business. Cllr Brown agreed to assist and create a guide to how to set them up.

78/19 Parish Council Plan

Community Orchard

Cllr Ford reported that a rough diagram had been sent of the area of the community orchard with the boundary and hedge lines placed in. Cllr Ford will turn this into a proper diagram and return it to Mr Parsons to begin the design of the orchard.

Mompesson's Cross

Cllr Pennicott reported that the WI had mentioned painting the railings so he will clarify who is doing it. Cllr Ford reported that the area around the Cross had been mown and strimmed so it

was looking nice and had no litter.

Dog Bins

Cllr Ford reported that the site of the bin had been agreed by the farm as at the end of Tenter's Lane, by the horse gate on the right-hand side. The lane is a byway open to all traffic and so the van should be able to empty it without any difficulty. Cllr Pennicott will drop off the bin and it will be installed on the gatepost. It was raised that with more dogs in the village more bins may be considered in the future, depending on costs and the current one's levels of use.

79/19 Cator Hall Purchase Update

Cllr Brown reported that the trustees were still waiting for the surveyor's report. The discussions may have to be discussed with the Charities commission due to the church being trustees.

80/19 Parish Clerk's and Councillor's update of matters in hand

Bilsthorpe Incinerator Environmental License Update: The Clerk reported that there had been no change since the last meeting with the Bilsthorpe Incinerator.

Wind Farm Update: The Clerk reported that the finance department for the wind farm had changed hands and had requested a meeting with the Parish Council. The Council agreed to meet with Bilsthorpe Parish Council and arrange a meeting with the new wind farm owners together. The meeting with Bilsthorpe PC would also look at the boundaries of the Solar Farm and discuss the 40-year planning application extension.

Flooding Issues with Drains and Gullies, Highways and Verges:

- It was reported that the hedge outside the pub was in need of attention. The Clerk will speak to NCC.
- The slabs on Greenfield Row have still not been fixed. The Clerk will chase this.
- It was reported that the drain at Walnut Cottage is blocked so the Clerk will report this to NCC.
- The speed survey has been completed but no results have been given to the council as yet. The Clerk will chase this.
- The Clerk will order 3 CCTV signs for the laybys at Stonish Hill, Dukes wood and Sandy Lane, to help prevent fly tipping around the village, at a cost of £5.95 each.

81/19 Reports from Representatives on Outside Bodies and Working Parties

Cator Hall: It was reported by Cllr Brown that bookings were up at the Cator Hall including the business club and a new exercise class.

Recreation Ground: It was reported by Cllr Sweeney that there had been the AGM of the Recreation Ground Committee at the Saville Arms on the 24th April at 7.30pm. At the meeting a new Chair, Vice

Chair, Secretary and Treasurer had been put in place. The first stage of the Recreation Ground development is the MUGA and discussions to begin this stage will begin soon. The Treasurer has been looking in to the finance and the financing of each stage. Public liability insurance for events and equipment will be looked at by the Clerk and the Committee. There are several new members of the committee and there is to be another committee meeting in the week of the 20th May.

The plans for the MUGA are below the 3-meter level so should not need planning permission. However, the Clerk will look into getting planning permission advice from Newark and Sherwood District Council and potentially see if the project needs pre application advice at a potential cost of £192.

82/19 **Annual Green Lane Check**

Cllrs Pennicott and White will do the Annual Green Lane check and report back to the council at the June meeting.

83/19 **Approval of Meeting Dates 2019/20**

It was **RESOLVED** that the Parish Meetings will continue to be held on the second Wednesday of the month with breaks in August and January.

It was **RESOLVED** to move the July meeting to the 3rd July 2019 due to councillor absences.

The Clerk agreed to send out a list of dates via email.

84/19 **Correspondence/Information**

Correspondence was received from:

1. **St Andrew's Church, Eakring** - A flower festival over the weekend of 20th – 21st July 2019 followed by a church service on the 21st July 2019 at 6pm celebrating the life of Cannon Cator. The WI and local businesses are coming to do flowers.
2. **Cycle Live Nottingham** – Notifying the Council of a Cycling event passing through the village on Sunday 23rd June 2019 – it was agreed to place the information in the Eakring Echo and send it to the emailing list.
3. **Newark & Sherwood District Council** – Information on an arts development programme and funding for parish council's and local groups to put on activities for residents – Cllr Ford agreed to pass the information on to local groups and residents who may be interested.

85/19 **Date of Next Meeting**

The next meeting will be held on Wednesday 12th June 2019 beginning at 7.30pm in the Cator Hall.

Confidential information

No Items were moved in to the confidential session

The meeting closed at 8.48pm