

Minutes of the Meeting of Eakring Parish Council

Held in the Cator Hall, Eakring

At 7.30pm on Wednesday 14th July 2021

Present

Councillor Cllr R Brown (in the Chair)

Councillors, T White, J Sweeney, and J Pennicott

Also, Present: Sian Bacon (Clerk) and 2 Parishioners.

34/21 **Apologies of Absence**

It was **RESOLVED** to accept apologies from Cllr R Ford and Cllr S Carlton (NCC)

35/21 **Variation of Order of Business**

None

36/21 **Declarations of Interest**

Cllr Sweeney declared an interest in agenda Item 17.1 the Playing Field as committee members.

37/21 **Public Participation**

Cllr Brown reported that there had been the usual complaints about hedges including the one opposite the pub on Wellow road and main street and from the Schoolhouse down to the pub. The one on Kirklington Road at Brail Farm to Ivy Cottage has also not been done. The junction for Kirklington Road and Main Street requires reporting.

It was reported that the Information board needs revarnishing.

38/21 **Report from Police and/or County/District Councillors**

The below report was sent by Cllr S Carlton (NCC)

- A614/A6097/ Ollerton Roundabout project is finally green light. £24.3 million has been committed by Government (total funding sits at £28.6m. Statutory processes have begun in relation to the planning process. Works are envisaged to begin 2023.
- The next Full Council meeting approaches with a motion being submitted for consideration setting out the councils bid for the Government levelling up fund. Two references are contained within it that are applicable to the Sherwood Forest division, and will centre around transport/economic development.

- I am aware of various overgrown vegetation requests that have been made in and around Eakring. I am advised that the maintenance teams have carried out work, and next rounds of works take place next month. Happy to follow up on concerns.
- I would like to organise a meeting with the PC and VIA to address further concerns, drains, roads etc.
- The council has announced hybrid working for staff moving forward. Following an extensive staff survey and consultations, this last period the council has saved £1.6 million in transport costs and 1000 tonnes in our carbon footprint.
- The Highways review began today, where councillors have had the opportunity to feed into this process highlighting the good, the bad of our current road maintenance

39/21 Minutes

It was **RESOLVED** after proposal by Cllr Sweeney, seconded by Cllr Pennicott, and agreed unanimously that the Minutes of the Ordinary Meeting of the Parish Council held on 9th June 2021 be accepted. They were then signed by the Chair as a true record. They will be placed on the website.

40/21 To Determine if any items are to be moved into Confidential Session.

None

41/21 Planning Applications

Comments to be submitted to the District Council on the following applications.

No	Application Number and Website Link	Description and Details	Applicant	Comments
1.	21/01333/HOUSE https://publicaccess.n Newark-sherwooddc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QUOGPFLBG0Y00	Single-storey rear extension	Ringlet House Highbury Green Eakring NG22 0BU	No Objection
2.	21/01532/FUL https://publicaccess.n Newark-sherwooddc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QUOGPFLBG0Y00	Construction of Workshop/Store	Field Reference Number 2789	

	sherwooddc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QVVD4QLBGF00		Wellow Road Eakring	No objection provided usage doesn't change.
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42/21 **Finance**

A) The Council considered the schedule of payments to be made.

It was unanimously **RESOLVED**, after proposal by Cllr Brown, seconded by Cllr Pennicott,

(1) That the schedule of bill payments detailed below be approved

Including a £29.99 payment for Mcfee computer virus protection to S Bacon.

Payment requests for the Parish Council July 2021				
	Supplier	Description	Budget Item	Total £
BACS	S Bacon	Microsoft Office 1 year	IT	59.99
BACS	Sovereign	Equipment Phase 1 20%	Playing field	21,470.65 (to be reimbursed by PFC)
BACS	NottsALC	Chairship Course	Training	40.00
UT	Unity Trust	Bank Charge	Bank Charges	18.00
				21,588.64
Payment Requests for the Cator Hall July 2021				
	Supplier	Description	Budget Item	Total £
DD	Eon	Electricity	Electricity	18.00
BACS	J Pennicott	Weedkiller	Repairs & Maint	27.00
UT	Unity Trust	Bank charge	Bank Charges	18.00
				45.00

B) It was unanimously **RESOLVED** that the Bank Reconciliation for July 2021 be approved.

C) It was unanimously **RESOLVED** that the Budget monitoring for July 2021 be approved.

D) It was unanimously **RESOLVED** that the Bank Reconciliation for the Cator Hall for July 2021 be approved.

43/21 **Approval of the Annual Governance Statement 2020/21**

It was **RESOLVED** to approve the Annual Governance Statement 2020/21.

44/21 **Approval of the Annual Accounting Statement 2020/21**

It was **RESOLVED** to approve the Annual Accounting Statement 2020/21.

45/21 **Internal Audit Report**

The Internal Audit report is still pending as the internal auditor had requested to see the Lightsource Community Benefit documents that have required tracking down.

46/21 **Chair's Announcements**

Neighbourhood Planning

It was reported that Cllr Ford was still working with NSDC. The Clerk will send some questionnaire information to The Chair.

47/21 **Cator Hall**

Cllr Brown reported that the Cator Hall is now open. The toy shop event went well and went smoothly within the restrictions. Invoices have all been issued and paid.

Bookings are now coming in for the hall in anticipation of Covid restrictions lifting and a Christmas fair is now booked in for September.

The Clerk reported that she had received a quote from Garners Food Service Equipment of £10,111.00. The council however would need to add a new oven and a new bigger fridge. Cllr Sweeney agreed to get the fridge measurements to look for a larger fridge. The quote also would require the council strip the kitchen and organise all electrical work though plumbing was included. The quote from Lockharts is still pending and the Clerk will chase this.

The Councillors had prepared a sheet of required repairs which will be placed into three categories of Essential/ Security, Secondary/ Cosmetic and Wishlist. The fire doors and main door are the first job that is required along with the kitchen so it was agreed to look at doing the doors first.

It was noted that Cllr Ford is currently looking at a sign for the building.

48/21 **Parish Council Plan**

Mompesson's Cross

Cllr Pennicott reported that the rail painting will need to be done at some point this year. The area has been trimmed and tidied.

Community Orchard

The Clerk reported that some concerns had been raised over the maintenance of the community orchard and accessibility. It was agreed that the Clerk and Cllr Pennicott will look at doing an accessibility audit to assess if improvements can be made within the scope of the Parish council's lease agreement with the land owner.

49/21 **Parish Clerk's and Councillor's update of matters in hand**

Flooding Issues with Drains and Gullies, Highways and Verges: All issues have been reported to Cllr Colton (NCC) who will pass them to the County Council officers.

War Memorial: The Clerk reported that it was still necessary to wait until the Records office reopens to look for the original records on the names that were put forward to ensure the correct name is added.

School Lane Repairs: The Clerk will report the issues with the state of the road to Cllr Colton (NCC).

50/21 **Reports from Representatives on Outside Bodies and Working Parties**

Playing Field Committee: Cllr Sweeney reported that the Playing field is currently being built and looks good so far with minimal issues. Phase one should be finished in the next couple of weeks.

Playing Field Bins: It was **RESOLVED** to order a Topsy Jubilee bin from Glasdon and further bins will be decided upon when locations open to access for emptying are decided. The Clerk will organise the District Council bin contract to have the bin emptied.

51/21 **Co-option of New Councillors**

It was unanimously **RESOLVED** to co-opt Miss G Reay and Miss L Reed to the council. They were issued with the code of conduct and signed the declaration forms.

52/21 **Correspondence/Information**

The Clerk reported that she had received correspondence from:

- 1) NottsALC - Invitation to participate in DCMS survey about rural network coverage
- 2) NottsALC - Making Rural Housing More Affordable

53/21 **Dates of Next Meeting**

The next meeting will be an Ordinary Meeting held on Wednesday 8th September 2021 beginning at 7.30pm in the Cator Hall.

The meeting closed at 21.17pm