

Minutes of the Meeting of Eakring Parish Council

Held in the Cator Hall, Eakring

At 7.30pm on Wednesday 14th June 2023

Present

Councillor Cllr R Brown

Councillors: S Holmes, T White, J Eley and S Foster.

Also, Present: Sian Bacon (Clerk), Cllr L Tift (NSDC) and 3 members of the public.

79/23 **Apologies of Absence**

Cllr S Carlton (NCC) gave his apologies.

80/23 **Variation of Order of Business**

None

81/23 **Co-option of Councillors**

It was **RESOLVED** to co-opt Mr John Eley to the council. Cllr Eley signed the Declaration of Acceptance of Office and joined the councillors at the table.

82/23 **Declarations of Interest**

Cllr Eley declared an interest in agenda item xx planning application 23/00799/S73

83/23 **Public Participation**

Residents raised the issue that there is still a stretch of overhanging shrub from the phone box to the new development site. On the corner at national grid is also a problem with overhanging shrubbery. This will be reported to Cllr Carlton.

It was noted that the pub has cut back the hedge.

A resident had queried whether bins could be placed in the laybys. It was noted that this would be a cost to the council for the bins and the emptying. The Clerk will investigate costs and report back.

84/23 **Report from Police and/or County/District Councillors**

Cllr L Tift (NSDC)

Cllr Tift reported that she has reported the advertising issue from the last meeting and will chase it up. The district councillors have been undergoing training and are discussing a

community plan for Newark and Sherwood. Cllr Tift has brought up a number of issues including transport. Cllr Tift would like the council to raise specific issues for the plan. More bins were raised. A day of action has been done in Rainworth and it was queried whether the council would be interested in having one. The Clerk will email ideas to Cllr Tift once the council has discussed this.

Cllr Carlton (NCC)

Cllr Carlton gave the following update via email:

Regarding speeding concerns that have been raised by Council and Members of the Public, I have requested a traffic flow survey for Bilsthorpe Road onto Main Street to assess speeds and to build the case for having an interactive speed sign. I had asked the question of previous county council commitments on placing an interactive sign along this stretch of road and they have come back to say that they need to update the data to assess the problem. That said, the data may be useful to spot trends. For example, worst times and so on, so we could possibly suggest good times for the community speed watch group to be active, if it can get off the ground. I have also requested “its 30 for a reason” speed signs to be deployed.

I have spoken with the Divisional Inspector for Nottinghamshire Police and they, in due course will be undertaking several “Fatal Four” exercises around the village. Naturally speeding is one of the fatal four priorities. Hopefully some police presence will be well received by Council and concern residents.

Furthermore, on vegetation issues, I am meeting with VIA next week in the village. I have asked for a detail land registry search of land ownership along Bilsthorpe Road and Main Street, particularly. I am aware that some areas are actually NCC land. That said, I believe work to cut back overgrown hedges and have a general tidy up near to the Saville Arms has already been completed.

85/23 Minutes

It was **RESOLVED** after proposal by Cllr Foster, seconded by Cllr White, and agreed unanimously that the Minutes of the Ordinary Meeting of the Parish Council held on Wednesday 10th May 2023 be accepted as a true record. They were then signed by the Chair as a true record. They will be placed on the website.

86/23 Matters Arising

Parking on Triumph Road – Cllr Holmes hasn’t been in contact with Cllr Carlton yet but will send photos to the Clerk to be forwarded to Cllr Carlton. It was noted that the police during the fatal four exercises could be requested to view the parking problems.

87/23 **To Determine if any items are to be moved into Confidential Session.**

None

88/23 **Planning Applications**

1. Bilsthorpe Incinerator Plans

It was noted that plans still haven't been submitted.

It is thought a consultation is being held in the hall in September by the company.

It was agreed to hold an August parish meeting in case the planning application comes in during the August break.

Cllr Eley left the room at this point.

2. Comments to be submitted to the District Council on the following applications.

<u>No</u>	<u>Application Number and Website Link</u>	<u>Description and Details</u>	<u>Applicant</u>	<u>Comments</u>
1.	<u>23/00799/S73</u> https://publicaccess.newark-sherwooddc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RUE85VLB0FK00	<u>Variation of conditions 6 (number of horses in manege at one time), 7 (hours of use), 10 (use of passing bay), attached to planning permission 22/01316/FUL</u>	<u>Land Off Brail Lane/Kirklington Road Eakring NG22 0DA</u>	<u>No Comment</u>

Cllr Eley returned to the room.

The Cherry View access and demolishing of shed was raised and Cllr Tift will look into the issue

89/22 **To approve the Parish Council and Cator Hall Insurance 2023/24**

Due to the new playing field equipment the Clerk is still waiting on an updated quote. This will be discussed at the next meeting.

90/22 **Audit - Governance Statements 2022/23**

It was **RESOLVED** to approve the Annual Governance Statement 2022/23. The Chair and Clerk signed the statement and the Clerk will forward this to the external auditors and place the document on the website and noticeboard.

91/22 **Audit - Accounting Statements 2022/23**

It was **RESOLVED** to approve the Annual Accounting Statement 2022/23. The Chair and Clerk signed the statement and the Clerk will forward this to the external auditors and place the document on the website and noticeboard.

92/22 **Audit - Internal Audit 2022/23**

The Clerk reported that the Internal Auditor had completed the Internal audit of the 2022/23 accounts and had found everything to be in order.

93/23 **Finance**

A) The Council considered the schedule of payments to be made.

It was unanimously **RESOLVED**, after proposal by Cllr Foster, seconded by Cllr White,
(1) That the schedule of bill payments detailed below be approved

Payment requests for the Parish Council June 2023				
	Supplier	Description	Budget Item	Total £
DD	ICO	data protection fee	IT	35.00
Bacs	Sovereign	Playing Field Phase 2 surfacing	Playing field	10,229.58
Bacs	NSDC	Dog Bins	Dog bins	68.64
Bacs	East Midlands Audit Services	Internal Audit Fee	Audit Fee	60.00
Bacs	Abacus	Playing field lights	Playing field	1,440.72
Bacs	S Bacon	Petrol	Clerks expenses	30.00
Bacs	S Bacon	Wages	Clerk's salary	783.90
				12,647.84
Payment Requests for the Cator Hall June 2023				
	Supplier	Description	Budget Item	Total £
DD	Eon	Electricity	Electricity	172.73
DD	Talk Talk	Phone & internet	Communication	36.49
Bacs	R Brown	First aid kit	Safety	25.74
Bacs	R Brown	Dishwasher liquid	Cleaning & Consumables	43.76
Bacs	R Brown	Cleaning supplies	Cleaning & Consumables	26.60
Bacs	A Parks	Blinds & tea towels	Repairs & Minor Maintenance	139.64
				444.96

B) Income - £150 for polling station hire

C) It was unanimously **RESOLVED** that the Bank Reconciliation for June 2023 be approved.

D) It was unanimously **RESOLVED** that the Budget monitoring for June 2023 be approved.

E) It was unanimously **RESOLVED** that the Bank Reconciliation for the Cator Hall for June 2023 be approved.

F) It was unanimously **RESOLVED** that the Budget monitoring for the Cator Hall for June 2023 be approved.

94/23 **Chair's Announcements**

Cllr Brown reported that there is an action day planned for the Cator Hall. The ceiling still needs work doing. There have been kitchen pipe leaks but the company have been out to repair.

95/23 **Cator Hall**

1. **Update from the Committee**

Cllr Brown reported that the working party had held its first meeting. The Clerk had produced Terms of Reference for the working party and this was given to the councillors to feedback ready for approval at the next meeting.

2. **Authorisation of funds for items requiring repair or replacement**

Cllr Brown reported that window cleaning is required.

It was **RESOLVED** to contract a window cleaner for an initial cost of £25 and £15 per month after the initial clean.

A list of other jobs required at the hall has been compiled and the working party are organising the completion of the list.

3. **Tree Removal**

The NSDC tree officer has been out and noted that the two cherry trees are diseased and require removal but replacing with one tree. The Christmas tree has also become too large and will begin to push the wall down so this requires removal. The tree was a memorial tree so the family will be contacted. The Clerk will look into Christmas tree options and report back.

Cllr Brown will look for quotes to remove the cherry trees. The replacement will be discussed after the removal of the trees.

4. **Hall Cleaning**

The working party will look at costs for the cleaner and bring quotes to the Parish Council for approval

5. **Fire Drill and Policies**

The electrician is coming on the 20th to look at the switches and Cllr Brown will discuss how best to perform the emergency light tests with him.

The fire risk assessment will be passed to the working party for finalising.

96/23 **Parish Council Plan**

Mompesson's Cross

Cllr Brown reported that the area requires strimming. Cllr White will trim the area.

Community Orchard

The community orchard is fine and will be scythed when it is ready.

Community Speedwatch

It was reported that the initiative now has 12 volunteers and the Clerk has passed on the volunteer forms to Cllr Brown who will get agreement from all of the volunteers and send the form back to the Clerk for the police.

97/23 Roads & Footpaths

The footpath closure at the side of Jelano was raised and the Clerk will raise this again with Cllr S Carlton (NCC) to see if he has any more information.

98/23 Reports from Representatives on Outside Bodies and Working Parties

Playing Field Committee: Cllr Holmes reported that phase 2 is now completed. The paths need completing but all other work is now completed. The clerk will chase the metering.

It was **RESOLVED** that Cllr White would take over as the chair of the playing field committee with Cllr Holmes remaining on the committee as another representative.

99/23 Correspondence/Information

1. NottsALC – AGM to be held on the 11th September 2023.
2. A resident query regarding a memorial bench for the playing field – Cllr Holmes reported that a bench would be permitted to be placed outside the fenced off main area of the playing field. The Clerk will clarify this and report back to the resident.
3. NottsAIC - New councillor training – the Clerk will look to arrange training for Cllrs Foster, Eley and Holmes.

100/23 Date of the Next Meeting

The next meeting will be an Ordinary Meeting held on Wednesday 12th July 2023 beginning at 7.30pm in the Cator Hall.

The meeting closed at 9.15PM