

Minutes of the Meeting of Eakring Parish Council

Held in the Cator Hall, Eakring

At 7.30pm on Wednesday 10th March 2021

Present Via Zoom

Councillor Cllr R Ford (in the Chair)

Councillors, R Brown, T White, K Meanley J Sweeney, and J Pennicott

Also, Present: Sian Bacon (Clerk) & Cllr J Peck (NCC).

1/21 Apologies of Absence

It was **RESOLVED** to accept apologies from Cllr E Shacklock

2/21 Variation of Order of Business

None

3/21 Declarations of Interest

Cllrs Ford, Meanley and Sweeney declared an interest in agenda Item 14.1 the Playing Field as committee members.

4/21 Public Participation

A member of the public raised that it was the WI's 80th Anniversary this year and that the WI would like to use the Cator Hall for various events. Cllr Ford noted that the Cator Hall would be open as soon as the restrictions allow. The WI would also like to place a permanent A3 memorial in the Hall. The Council agreed that this could go ahead.

5/21 Report from Police and/or County/District Councillors

Cllr J Peck

Cllr Peck reported that the County Council had held their annual budget meeting in February. The outcome was that the NCC will be increasing the precept by 3%. The main issues at the County are still the pandemic.

6/21 Minutes

It was **RESOLVED** after proposal by Cllr , seconded by Cllr , and agreed unanimously that the Minutes of the Ordinary Meeting of the Parish Council held on 10th March 2021 be accepted. They were then signed by the Chair as a true record. They will be placed on the website.

7/21 **To Determine if any items are to be moved into Confidential Session**

None

8/21 **Planning Applications**

There were no planning applications to be discussed.

9/21 **Finance**

A) The Council considered the schedule of payments to be made.

It was unanimously **RESOLVED**, after proposal by Cllr Brown, seconded by Cllr Pennicott,

(1) That the schedule of bill payments detailed below be approved

Payment requests for the Parish Council March 2021				
	Supplier	Description	Budget Item	Total £
BACS	Sian Bacon	Parish Clerk Wages	Clerk's Salary	516.88
BACS	HMRC	PAYE	Clerk's Salary	4.40
BACS	Newark & Sherwood DC	Dog Bin Emptying	Enviromental	249.60
				770.88
Payment Requests for the Cator Hall March 2021				
	Supplier	Description	Budget Item	Total £
Bacs	Waterplus	Water	Water	40.14
DD	Eon	Electricity	Cator Hall Electricity	24.00
				64.14

B) It was unanimously **RESOLVED** that the Bank Reconciliation for March 2021 be accepted.

C) It was unanimously **RESOLVED** that the Bank Reconciliation for the Cator Hall for March 2021 be accepted.

D) It was unanimously **RESOLVED** that the Budget Monitoring for March 2021 be accepted.

10/21 **Update on the Coronavirus Situation**

It was noted that there has been a lot of walkers coming into the village and causing parking and litter issues. It was agreed that the Clerk will contact police regarding walkers in village and the parking issues.

11/21 **Chair's Announcements**

Neighbourhood Planning

It was **RESOLVED** to put together an exploratory report on the costs of putting together a neighbourhood plan,

Mompesson's Cross

Cllr Pennicott reported he had been up several times now and everything tidy up at the Cross. It was noted that bulbs have not been ordered for the area and Cllr Ford agreed to organise this.

Community Orchard

Cllr Ford reported that he had put together a risk assessment for the Community Orchard. Signage is needed for some basic rules to be put up around the orchard.

Replacement of Village Benches

The Clerk reported that she had received a quote of £3502.72 +vat from the County Council to replace the benches. The Clerk clarified that the quote included both benches, the utility searches, the required traffic orders required and the installation.

It was **RESOLVED** to accept this quote.

Parking between Church Lane and Triumph Road

It was noted that the cars parked on the hill were causing significant difficulties with traffic flow and visibility including the egress of buses.

The Clerk will contact Cllr Peck and Via to report the issue and see if a Councillor can join in with a walk around the village

Litter Pick

It was agreed to hold a pick on the 20th March and advertise this on the Facebook. The Clerk will send out a risk assessment and health and safety rules for the Councillors to notify volunteers

13/21 **Parish Clerk's and Councillor's update of matters in hand**

Flooding Issues with Drains and Gullies, Highways and Verges: All issues have been reported to Cllr Peck (NCC) who has passed them to the County Council officers.

Purchase of a new laptop for the Clerk: Clerk will source more HP Pavilion Laptop quotes for the next meeting. The current quote is £549. Cllr Meanley recommended John Lewis. It was noted that software and antivirus would be needed as well so the Clerk will look at quotes for this. It was reported that the Clerk would order a new printer and was waiting on delivery.

War Memorial: The Clerk reported that it was still necessary to wait until the Records office reopens to look for the original records on the names that were put forward to ensure the correct name is added.

Dog Bins: It was noted that have been a few requests for more dog bins. It was agreed that at present the current locations were sufficient but the situation will be kept under review. The Chair will place this with in the echo.

Cator Hall: The Clerk will order hand sanitiser dispensers and other required equipment for the Cator Hall. The risk assessment will be reviewed and signage will be placed around for the election. Cllrs Ford and Brown will go around and assess the best one-way system, place signs and install the purchased equipment. The Clerk will also order 500L of heating oil. From Boiler juice.

14/21 **Reports from Representatives on Outside Bodies and Working Parties**

Playing Field Committee: Cllr project Sweeney reported that the site will need planning permission. The site requires measuring which Cllr Sweeney will do and complete the planning application. The playing field committee have requested that the Parish Council temporarily subsidise the VAT for the equipment of £18,000 and reclaim the VAT. The playing field committee will send the money raised to the Parish Council, as the Council own the land and will own the equipment, to purchase the equipment and the Clerk will claim the VAT back allowing for more equipment to be purchased

It was **RESOLVED** that the Parish Council would purchase the equipment and subsidise the VAT and the Clerk will reclaim the VAT from HMRC.

15/21 **Correspondence/Information**

The Clerk reported that she had received correspondence from:

- 1) **NottsALC** – Cyber Security Booklet for download.
- 2) **ACRE** – Doomsday book registration to be passed to Cllr Ford.

16/21 **Date of Next Meeting**

The next meeting will be held on Wednesday 14th April 2021 beginning at 7.30pm with the location to be confirmed

The meeting closed at 8.42pm