

Minutes of the Meeting of Eakring Parish Council

Held in the Cator Hall, Eakring

At 7.30pm on Wednesday 8th September 2021

Present

Councillor Cllr R Ford (in the Chair)

Councillors, T White, J Sweeney, R Brown, G Reay, L Reed and J Pennicott

Also, Present: Sian Bacon (Clerk) and 3 Parishioners.

54/21 **Apologies of Absence**

None

55/21 **Variation of Order of Business**

None

56/21 **Declarations of Interest**

Cllrs Sweeney and Ford declared an interest in agenda Item 15 the Playing Field as committee members.

57/21 **Public Participation**

A parishioner commented that it was wonderful to see the playing field up and running and being used by the children.

The poor state of the roads was mentioned and Cllr Ford noted that some had been filled in. Cllr Ford would like a walk round with Via and Cllr Colton.

Church Farm never came to the meeting.

58/21 **Report from Police and/or County/District Councillors**

None

59/21 **Minutes**

It was **RESOLVED** after proposal by Cllr Sweeney, seconded by Cllr Pennicott, and agreed unanimously that the Minutes of the Ordinary Meeting of the Parish Council held on 14th July 2021 be accepted. They were then signed by the Chair as a true record. They will be placed on the website.

60/21 **To Determine if any items are to be moved into Confidential Session.**

None

61/21 **Planning Applications**

Comments to be submitted to the District Council on the following applications.

No	Application Number and Website Link	Description and Details	Applicant	Comments
1.	21/01837/FUL https://publicaccess.norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QY375SLB04M00	Construction of a single storey link between the cottage and garage and convert the garage to a two storey habitable annex	Lynton Cottage Brail Lane Eakring NG22 0DW	No objection but must be sympathetic to the buildings being joined.

62/21 **Finance**

A) The Council considered the schedule of payments to be made.

It was unanimously **RESOLVED**, after proposal by Cllr Brown, seconded by Cllr Pennicott,

(1) That the schedule of bill payments detailed below be approved

Payment requests for the Parish Council September 2021				
	Supplier	Description	Budget Item	Total £
BACS	S Bacon	Clerk's Wages (July-Sept)	Clerk's Wages	575.78
BACS	Glasdon UK	Playing Field Bin	Playing Field	507.23
BACS	NottsALC	New Cllr Training	Training	60.00
BACS	S Bacon	Travel Expenses	Clerk's Expenses	30.00
				1,173.01
Payment Requests for the Cator Hall September 2021				
	Supplier	Description	Budget Item	Total £
DD	Eon	Electricity	Electricity	18.00
DD	Talk Talk	Phone, internet & postage	Communication	29.42
				47.42

B) It was unanimously **RESOLVED** that the Bank Reconciliation for September 2021 be approved.

C) It was unanimously **RESOLVED** that the Budget monitoring for September 2021 be approved.

- D) It was unanimously **RESOLVED** that the Bank Reconciliation for the Cator Hall for September 2021 be approved.

63/21 **Christmas Lights Switch On**

Cllr Ford reported the switch on was booked for Friday 26th November at 6pm. There will be an entertainer after the switch on that will be organised by the playing field. Mince pies and mulled wine will be supplied by the council.

64/21 **Chair's Announcements**

Cllr Ford reported that Mr Pedley has organised scything courses over two weekend and the first course scythed half of the meadow. Cllr Ford will contact Mr Pedley with his thanks.

Sternhill Paddock was raised regarding the noise being created by residents. Due to the weather the noise outside is very high. It was requested that the clerk write to the manager regarding the noise levels and if the manager would like to attend a parish council meeting to discuss the issue they would be most welcome.

Action Plan

Cllr Ford reported that the Clerk will put together action lists for the meetings. It was agreed that the Cator Hall will have a separate action list to general council actions.

65/21 **Cator Hall**

1. Update

Cllr Brown reported that the hall was being used with parties, events and activities returning to the hall. The billing system seems to be working. The Clerk will send out booking forms for regular users and one-off bookings.

2. Cleaning Tender

Cllr Sweeney has forwarded the tender to the company being used for the playing field. Cllr Brown has placed it on the website and Facebook. Cllr Reay will pass it on to people she knows.

3. Kitchen Quotes

Cllr Sweeney agreed to organise an Asbestos test for the kitchen before work begins. It was **RESOLVED** to move forward with Lockharts once the final cost of equipment removal has been received.

4. Maintenance

It was agreed that the below actions would form the start of the Cator Hall programme of maintenance.

Action	Minute Ref	Responsible Person
Organise an Asbestos Test for the Cator Hall	65/21.2	J Sweeney
Cleaning Tender Issue and Select at October Meeting	65/21.1	Clerk
Kitchen quote updated with existing equipment removal costs	65/21.2	Clerk
Fire & Front Door replacement - Contact Fire Brigade for assesment	65/21.3	G Reay
Wheelchair Access - Low threshold door - Companies to be found	65/21.3	Clerk
Weed Spraying outside and ground works	65/21.3	J Pennicott
Slabs	65/21.3	Everyone
Window blocking - To be completed with door replacement	65/21.3	TBC
Plastering - Source Plasterers and give initial estimate	65/21.3	J Sweeney
Hearing Loop initial research	65/21.3	Clerk
Repair of outside light	65/21.3	J Pennicott

66/21 Parish Council Plan

Mompesson's Cross

Cllr Pennicott reported that the rail painting will need to be done at some point this year. The area needs a final strim which Cllr Pennicott will do.

Welcome to Eakring Signs

Cllr Ford will sort art work and then signs will be revisited.

Bench Plaque

Cllr Ford will organise replacement plaque for the bench out front of the church.

Neighbourhood Planning

Cllr Ford reported that Clerk had sent the questionnaire questions through to the Chair. The Clerk and Chair will organise a meeting to discuss logistics, grant funding and setting up a steering group.

67/21 Parish Clerk's and Councillor's update of matters in hand

Flooding Issues with Drains and Gullies, Highways and Verges: All issues have been reported to Cllr Colton (NCC) who will pass them to the County Council officers. It was noted that there was a lot of litter around. It was agreed to do an autumn litter pick on Saturday 23rd October at 10am in the Cator Hall. Cllr Ford will advertise this in the Echo. Cllr Ford will also get bin bags.

War Memorial: Cllr Reed agreed to research the name change and report back to the council. The Clerk will send all the information so far to Cllr Reed.

68/21 Reports from Representatives on Outside Bodies and Working Parties

Playing Field Committee: Cllr Sweeney reported that playing field phase 1 has been completed and many children have been playing on the new equipment. Some grants have been sourced

for phase 2 with Cllr Colton's assistance and Rufford Golf Club have raised the possibility of sponsorship for phase 2. Cllr Sweeney is organising a meeting with them soon. The sign is not yet up but it needs to be placed in the right place in relation to the fence. Cllr Sweeney will organise the sign going up once the correct location has been decided upon. Cllr Sweeney has spoken to the highways department regarding the lighting and has resolved their issues. He is waiting for confirmation from the planning department that planning permission is required.

Playing Field Bins: One bin has been ordered and is on its way. The Clerk will discuss emptying distances with the NSDC regarding further bins. The playing field will refund the bin cost and emptying costs to the council.

Playing Field Official Opening: The official opening has been delayed and Cllr Ford will notify people of this.

69/21 **Councillor Training**

The Clerk will organise the new councillor training for Cllrs Reay and Reed.

70/21 **Correspondence/Information**

The Clerk reported that she had received correspondence from:

- 1) NottsALC – AGM to take place on the 17th November 2021
- 2) NottsALC – Star Council Awards to take place on the 8th October 2021
- 3) NottsALC – Future Communities Event on the 2nd of December 2021
- 4) NottsALC – Policy Consultation on DEFRA Local Nature Strategies

71/21 **Dates of Next Meeting**

The next meeting will be an Ordinary Meeting held on Wednesday 13th October 2021 beginning at 7.30pm in the Cator Hall.

The meeting closed at 8.54pm