

Minutes of the Meeting of Eakring Parish Council

Held in the Cator Hall, Eakring

At 7.30pm on Wednesday 8th July 2020

Present Via Zoom

Councillor R Ford (in the Chair)

Councillors, K Meanley, A White, E Shacklock, Cllr J Sweeney, R Brown and J Pennicott

Also, Present: Sian Bacon (Clerk), & 1 Parishioner.

75/20 **Apologies of Absence**

Cllr T Smith (NSDC) & Cllr J Peck (NCC)

76/20 **Variation of Order of Business**

None

77/20 **Declarations of Interest**

Cllrs Ford, Meanley and Sweeney declared an interest in agenda Item 15.2 the Playing Field as committee members. Cllr Sweeney declared an interest in planning application 20/00966/FUL - 3 Newton Paddocks as a neighbour.

78/20 **Public Participation**

There was no public participation.

79/20 **Report from Police and/or County/District Councillors**

Cllr Ford reported that a racing motorbike had been stolen from Pond Farm Cottage and noted that residents should be vigilant.

The blocked drains previously reported have now been fixed and the Council extended thanks to Cllr J Peck (NCC) for addressing this with the Highways Department.

Clerk requested that Cllr Smith (NSDC) send a batch of the new Newark & Sherwood District Council littering posters to be sent to the chair.

80/20 **Minutes**

It was **RESOLVED** after proposal by Cllr Brown, seconded by Cllr Pennicott and agreed unanimously that the Minutes of the Ordinary Meeting of the Parish Council held on 10th June

2020 be accepted. They were then signed by the Chair as a true record. They will be placed on the website.

81/20 **To Determine if any items are to be moved into Confidential Session**

None

82/20 **Planning Applications**

Comments to be submitted to the District Council on the following applications.

No	Application Number and Website Link	Description and Details	Applicant	Comments
1.	20/00966/FUL https://publicaccess.n Newark-sherwooddc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QBNA1FLBHP200	Erection of dwelling (revised dwelling design following consents 08/00507/FUL & 11/00219/FUL)	3 Newton Paddocks Eakring NG22 0BY	No Objection
2.	19/01907/FUL https://publicaccess.n Newark-sherwooddc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=PZVLC3LBLWQ00	Change of use of part of former paddock and erection of detached double garage - re-submission of 19/00224/FUL	Stentons Croft Church Lane Eakring NG22 0DH	No Objection

83/20 **Finance**

A) The Council considered the schedule of payments to be made.

It was unanimously **RESOLVED**, after proposal by Cllr Sweeney, seconded by Cllr Meanley,

(1) That the schedule of bill payments detailed below be approved

Cheque requests for July 2020				
Chq number	Supplier	Description	Budget Item	Total £
	Came & Co	Insurance 2020/21	Insurance	755.59
Paid	Miss S Bacon	Defibrillator Parts	Miscellaneous Provision	230.40
				985.99

- B) It was unanimously **RESOLVED** that the Bank Reconciliation for July 2020 be accepted.
- C) It was unanimously **RESOLVED** that the Budget Monitoring for July 2020 be accepted.
- D) It was unanimously **RESOLVED** after proposal by Cllr Brown, seconded by Cllr Pennicott, to approve the 1st September to the 12th October 2020 as the Period for the Exercise of Public Rights.
- E) It was unanimously **RESOLVED** after proposal by Cllr Brown, seconded by Cllr Sweeney, to approve the End of Year Account for 2019/2020.
- F) It was unanimously **RESOLVED** after proposal by Cllr Meanley, seconded by Cllr Shacklock, to approve the Financial Regulations for 2020/21
- G) It was unanimously **RESOLVED** after proposal by Cllr Brown, seconded by Cllr Pennicott, to approve the Asset Register from 31st March 2020.
- H) It was unanimously **RESOLVED** after proposal by Cllr Sweeney, seconded by Cllr White, to approve the Internal Control Policy 2020/21

84/20 Update on the Coronavirus Situation

Cllr Ford reported that things in the village were slowly moving to normal with the pub reopening and working towards the Cator Hall opening. Cllr Brown reported that there was a booking for the Cator Hall for October

85/20 Chair's Announcements

None

86/20 Parish Council Plan

Mompesson's Cross

Cllr Ford reported that a biodegradable memorial has been placed at the Cross. This has been approved by Eakring Farms.

The Cross area has been very kindly weeded by a member of the WI.

A letter will be sent by the Clerk requesting the area be maintained by the WI with the thanks of the Council for the excellent work the WI does.

There are two teddy bears at the cross. It was agreed that Cllr Ford will remove them as they have been there for a long while.

Community Orchard

Cllr Ford reported that a resident has set up a wildlife group and has expressed interest and advice in helping with the project. Advice has already been sent and it was **RESOLVED** that Cllr Ford would continue to work with the resident.

Cllr Ford will check with Mr Parsons about the cutting of the left and right hedges and who is responsible for them,

87/20 Update on the Cator Hall

Cllr Brown reported that he had been in checking the Hall every 2 days to ensure it is ok while no one is using it and the pipes are ok. He will trim the back again when required

The Clerk requested an asset list and fixtures and fittings list be done. Cllr Ford, Cllr Brown and Cllr Pennicott will compile the list. They will also produce a list of risks and forward it to the Clerk.

The Clerk will do a risk assessment for opening, a general risk assessment and a booking form.

88/20 Parish Clerk's and Councillor's update of matters in hand

Flooding Issues with Drains and Gullies, Highways and Verges: All issues have been reported to Cllr Peck (NCC) who had passed them to the correct officers. Cllr Brown reported the Kedleston Road verge hedge on the left hand going out of the village from rose cottage down the road and the allotments hedge on footpath 4A are both overgrown and blocking the paths.

Defibrillator: The new pads and battery are now installed in the defibrillator with thanks given to Cllrs Brown and Pennicott for taking on the job of installing them.

Online Banking: The Clerk reported that the new bank accounts should be up and running in the next few weeks with the submission of the new Standing Orders. Then the old accounts can be closed.

War Memorial Name Change: The Clerk reported that she had been contacted by a resident regarding a name missing from the memorial. It was agreed that the Councillors and the Clerk look into the issue surrounding whether the name is missing or has been misspelt on the memorial and report back on their findings at the next meeting.

89/20 Reports from Representatives on Outside Bodies and Working Parties

Playing Field Committee: Cllr Sweeney reported that the committee were waiting for Sport England to resume work as if they sign the contract with Sovereign before Sport England agree

to the match funding it will disqualify the committee from receiving it. The Committee have put together a backup plan in case they do not receive the funding.

90/20 **Insurance 2020/21**

The Clerk reported that the best quote was from Hiscox through Came & Co for a cost of £755.59 including cover for the Cator Hall. The Cator Hall part will be reimbursed from the Cator Hall funds when the new account is up and running. Cllr Ford and Cllr Brown have both reviewed the schedule.

It was **RESOLVED** to accept the quote for 2020/21.

91/20 **Crime in Eakring Report**

Cllr Brown reported that there was an anti-social incident at the veg stall which has been dealt with.

Letter to Sternhill Paddock has been agreed and will be sent. Complaints from residents have become more frequent.

There seems to be an issue with poor driving and a lot of lorries over 7.5 Tonne through the village. These have been reported to Highways and the police.

92/20 **Approval of Model Standing Orders 2020/21**

It was unanimously **RESOLVED** after proposal by Cllr Sweeney, seconded by Cllr Meanley, to provisionally approve the Model Standing Orders for 2020/21.

93/20 **Approval of Risk Assessment 2020/21**

It was unanimously **RESOLVED** after proposal by Cllr Brown, seconded by Cllr Pennicott, to approve the Risk Assessment for 2020/21.

The Clerk will produce a calendar of actions for the next meeting.

Cllr Brown raised the issues with the noticeboard coming of the wall. He reported that he has found quotes for a new one and will issue these for a decision at the next meeting.

Fire Extinguisher & PAT testing for Cator Hall will be done in conjunction with the church.

The Cator Hall boiler has been serviced just before the purchase.

94/20 **Correspondence/Information**

The Clerk reported that she had received correspondence from:

- 1) **Warm Homes Hub**- offering assistance with energy and financial support to people in difficulties due to the Coronavirus crisis. – The Clerk will send this to Cllr Brown and the Editor of the Eakring Echo for publication.
- 2) **Catalyst Support Services** – Offering funding sourcing support for local projects – the Clerk will forward this to Cllr Sweeney for the playing field committee.

95/20 **Date of Next Meeting**

The next meeting will be held on Wednesday 12th August 2020 beginning at 7.30pm with the location to be confirmed.

The meeting closed at 20.53pm