

Minutes of the Meeting of Eakring Parish Council

Held in the Cator Hall, Eakring

At 7.30pm on Wednesday 8th June 2022

Present

Councillor Cllr R Brown (in the Chair)

Councillors, J Pennicott, T White, G Reay, and S Foster

Also, Present: Sian Bacon (Clerk) and Cllr S Carlton (NCC)

82/22 **Apologies of Absence**

Cllrs J Sweeney & R Ford (Personal) gave their apologies.

83/22 **Variation of Order of Business**

None

84/22 **Declarations of Interest**

None

85/22 **Public Participation**

None

86/22 **Report from Police and/or County/District Councillors**

Cllr S Carlton (NCC) reported that on Eakring Lane starting on the 4th to the 8th of July remedial works will begin on repairing the lower end. Highways are trying to get as much work done as possible prior to the A614 work at Ollerton beginning in November. Weed spraying should be taking place on the 20th June weather dependant. Drain and white line repairs are still awaiting dates. The Main Street overgrown trees and hedge issues are logged and being discussed with the landowner.

87/22 **Minutes**

It was **RESOLVED** after proposal by Cllr Pennicott, seconded by Cllr Brown, and agreed unanimously that the Minutes of the Ordinary Meeting of the Parish Council held on Wednesday 11th May 2022 be accepted as a true record. They were then signed by the Chair as a true record. They will be placed on the website.

88/22 **To Determine if any items are to be moved into Confidential Session.**

None

89/22 **Planning Applications**

Comments to be submitted to the District Council on the following applications.

<u>No</u>	<u>Application Number and Website Link</u>	<u>Description and Details</u>	<u>Applicant</u>	<u>Comments</u>
1.	<u>22/00833/HOUSE</u> https://publicaccess.newark-sherwooddc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RAY9O6LBKN000	<u>Erection of a portable garden studio (retrospective)</u>	<u>Longsprings</u> <u>Kirklington Road</u> <u>Eakring</u> <u>Nottinghamshire</u> <u>NG22 0DA</u>	<u>No objection</u>
2.	<u>22/01039/FUL</u> https://publicaccess.newark-sherwooddc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RCG2XVLB04M00	<u>Construction of a single storey link between the cottage and garage and convert the garage of a 2-storey habitable annexe, retention of garage tool store to form entrance and cloak area (part Retrospective) (resubmission)</u>	<u>Lynton Cottage Brail</u> <u>Lane Eakring NG22</u> <u>ODW</u>	<u>No objection</u>

The following report was received from the manager of Sternhill Paddock on the Charnwood House alterations:

CHARNWOOD HOUSE - EAKRING

Creative Care (East Midlands) Ltd who owns Sternhill Paddock have recently acquired Charnwood House which we will be opening as another care home next door to Sternhill Paddock. I apologise for any inconvenience whilst the building work is being undertaken to improve the home. We are converting the home for four residents to live in their own self-contained living space to give them greater independence. Many will know the company has 10 homes throughout Nottinghamshire for adults with Autism, learning disabilities and complex needs including mental health. Charnwood will be no different, other than the residents will be all male adults living in the home and will have a dual diagnosis of mental health and learning disability. These residents are

placed to live here by the Nottinghamshire County Council and we look forward to welcoming them into the community. The home is due to be finished in July and it will then be registered by the Care Quality Commission, CQC who regulates all care homes. The home will have its own CQC registered home manager and we would be happy for anyone in the village to arrange to visit if they are interested.

90/22 **Finance**

A) The Council considered the schedule of payments to be made.

It was unanimously **RESOLVED**, after proposal by Cllr Brown, seconded by Cllr Pennicott,

(1) That the schedule of bill payments detailed below be approved

<u>Payment requests for the Parish Council June 2022</u>				
	Supplier	Description	Budget Item	Total £
DD	ICO	Data protection fee	IT	35.00
Bacs	S Bacon	TENS Licence - Jubilee	Community initiative	21.00
Bacs	J Pennicott	Jubilee Supplies	Community initiative	10.00
Bacs	M Peet	Jubilee Supplies	Community initiative	29.17
Bacs	NottsALC	Planning Training	Training	40.00
Bacs	S Bacon	Petrol	Clerk's expenses	30.00
Bacs	S Bacon	Clerk's Wages	Clerk's wages	718.25
Bacs	C Bartle	Owl Box supplies	Community initiative	69.44
				952.86
<u>Payment Requests for the Cator Hall June 2022</u>				
	Supplier	Description	Budget Item	Total £
DD	Eon	Electricity	Electricity	18.00
DD	Talk Talk	Phone & internet	Communication	24.00
Bacs	Aggora	Asbestos register	Capital works	540.00
				582.00

B) There was no income to be noted.

C) It was unanimously **RESOLVED** that the Bank Reconciliation for June 2022 be approved.

D) It was unanimously **RESOLVED** that the Budget monitoring for June 2022 be approved.

E) It was unanimously **RESOLVED** that the Bank Reconciliation for the Cator Hall for June 2022 be approved.

F) It was unanimously **RESOLVED** that the Budget monitoring for the Cator Hall for June 2022 be approved.

91/22 **Chair's Announcements**

None

92/22 **Cator Hall**

1. Update on Bookings

Cllr Brown reported that there have been few bookings. The wiring test repairs are being done on Thursday 30th June and the fire alarm is being installed on the 13th June. The asbestos register survey has been done and needs sending to the fire alarm company. The Clerk is organising the date of the kitchen installation works.

2. Fire Escape Path Expenditure

Cllr Reay reported that she is still looking for builders' quotes.

3. Action Plan

Action	Minute Ref	Responsible Person	Priority	Notes	Completion Date
Organise an Asbestos Test for the Cator Hall	65/21.2	G Reay	High	Done	10/11/2021
Cleaning Tender Issue and Select at October Meeting	65/21.1	Clerk	High	Tender issued and one received	13/10/2021
Kitchen quote updated with existing equipment removal costs	65/21.2	Clerk	High	Quote Received, Approved and ordered	13/10/2021
Fire & Front Door replacement - Contact Fire Brigade for assesment	65/21.3	G Reay	High	Fire Brigade sent information	13/10/2021
Wheelchair Access - Low threshold door - Companies to be found	65/21.3	R Ford	High	Completed	10/11/2021
Weed Spraying outside and ground works	65/21.3	J Pennicott	Medium	Completed	13/10/2021
Slabs	65/21.3	J Pennicott	Medium	After window fixed in March	
Window blocking - To be completed with door replacement	65/21.3	TBC	High	Completed	10/11/2021
Plastering - Source Plasterers and give initial estimate	65/21.3	J Sweeney	Medium		
Hearing Loop initial research	65/21.3	Clerk	Low		
Repair of outside light	65/21.3	J Pennicott	High	Repaired	13/10/2021
Quotes for additional Security Lighting	82/21.4	G Reay/ R Brown	High	Completed and quote selected	28/02/2022
Fire Risk Assesment Company to assess hall	82/21.5	R Ford	High	Completed - Assesment in feb 22	10/11/2021
Meeting with WI re Cabinet installation	82/21.5	R Ford	Medium	Completed	10/11/2021
Outside door replacement quotes and order	98/21.4	R Ford	High	Completed and installed	10/11/2021
Cleaning Tender reissue and select		Clerk	High	On hold	28/02/2022
Fire Door replacement quotes	11/22.3	R Ford	High	Cllr Ford will source quotes	
Fire Alarm quotes	11/22.3	Clerk	High	Completed	28/02/2022
Fire Policies and procedures	11/22.3	Clerk/ R Brown	High	To be completed on fire alarm installation	09/03/2022
Pat test & Fire extinguisher test	11/22.3	R Brown	High	Completed	09/02/2022
Emergency lighting service and additional lights placing	11/22.3	R Brown	High	22nd April	22/04/2022
Wiring check	11/22.3	R Brown	High	22nd April	22/04/2022
Roof Tile replacements	Emergency	R Brown	High	Done	02/03/2022
Fence removal - ramp and path round side		G Reay	High	Cllr Reay will look for builders quotes	
PRS Licence		Clerk	High	Completed	02/03/2022
Outdoor Painting		Clerk/ J Sweeney	Low		
Boiler change and heating app (wiser)		Clerk	Low		
Painting and decorating of hall			Medium		
Keysafe			Medium		
Skirting boards repair in hall		J Pennicott	Medium		
Fire Signage		Clerk	High	Purchased and awaiting installation	11/05/2022
Asbestos Register		Clerk	High	being done 23rd May	23/05/2022
Hiring policies and booking forms complete		Clerk/ R Brown	High	Meeting 2nd march - Done	02/03/2022

93/22 Parish Council Plan

Mompesson's Cross

Cllr Pennicott reported that he will paint the seat in the next week. The strimming of the area will also be done by Cllr Pennicott.

Welcome to Eakring Signs

Cllr Carlton has set aside £1000 that the Clerk has started that process to apply for and it was agreed that the Parish Council will look to put some funding towards them and make an application to the Local Community Fund. The Clerk will get quotes for the signs.

Community Orchard

The residents of Laburnum House have offered to make signs and an information board for the orchard. It was agreed to take up this very kind offer from the resident.

Heritage Walks Leaflet

Cllr Reay has been in touch with Wellow Parish Council and they are potentially broadening the area they are doing leaflets on walks for. Cllr Reay will stay in contact with Wellow Parish Council and pass on further information for the leaflets that they are doing that cover Eakring.

94/22 Jubilee Celebrations 2022 Update

Cllr Brown reported that the Jubilee celebrations over the four days of the bank holiday weekend were a great success with a great turnout and on budget. Thanks were given to the committee for all of their hard work.

95/22 Parish Clerk's and Councillor's update of matters in hand

Flooding Issues with Drains and Gullies, Highways and Verges: The Clerk reported that a new metal post for the bin by the telephone defibrillator box has been requested from NSDC.

96/22 Snowball Disability App

Cllrs Reay and Foster will send information on disabled friendly businesses in the village and the Clerk will forward this to be added to the Snowball app.

97/22 Reports from Representatives on Outside Bodies and Working Parties

Playing Field Committee: There is no further update

98/22 Correspondence/Information

The following correspondence was received:

1. War Memorial alteration email – the Clerk reported that she had responded to the email with an affirmative that the war memorial can have another name added and that access must be gained via the Church as the memorial is on church land. It was agreed to meet with the individual and the Clerk will organise this at a mutually beneficial time.
2. The Sherwood Steering Group will be holding a meeting on levelling up at: The Riding Hall at Thoresby Courtyard, off Netherfield Lane, NG22 9EP from 9am to 12 noon on Monday 13th June 2022.

99/22 Dates of Next Meetings

The next meeting will be an Ordinary Meeting held on Wednesday 13th July 2022 beginning at 7.30pm in the Cator Hall.

The meeting closed at 8.45PM