

Eakring Parish Council Meeting held on Tuesday 14th January 2025

MINUTES

Present;

Councillors Ken Peet (Chair), Sharon Foster and Elaine Cottingham
NSDC Councillor Linda Tift
10 Members of the public
Clerk; Susan Stack

- 166/24 Apologies for absence
Parish Cllr S Holmes
NSDC Cllr C Penny
- 167/24 Declaration of Councillors Interest;
None
- 168/24 Public Participation
Solar Farm Consultation meeting planned in Cator Hall. Councillors have no knowledge other than that. Request for pre meeting on 12th February at 6.30 to discuss.
- 169/24 To receive only - Reports from Police, District and County Councillors
NSDC Cllr Linda Tift encouraged the residents to report all their concerns in the second stage of the consultation. The Ollerton roundabout will go ahead due to future building. County Elections will be going ahead in 2025. Cllr Tift left the meeting.
- 170/24 To declare a vacancy following the resignation of Cllr P Clifford (already advertised)
An election has not been called and so the Council can advertise the vacancy for co-option. Council issued 14th January.
- 171/24 To invite representations from and vote on appointment(s) to the office of Councillor
None
- 172/24 To receive and approve – Minutes from meeting of 11th December 2024
It was resolved to receive and approve the minutes (EC/SF)
- 173/24 To report – Matters arising from minutes not covered elsewhere on the agenda
None
- 174/24 To receive only – Chairman's announcements
There seems to be a dog fouling issue recently in the village.
There are some community events that are under consideration
- 175/24 To discuss and comment on outstanding planning matters (others may be reported only at the meeting – no decisions permitted)
Great North Road Solar and Biodiversity Park: Publication of Community Consultation
Noted
Request for confirmation to discharge condition 5 (details of external gates) attached to planning permission 22/02201/HOUSE Single Storey rear extension to property.
Replacement roof to bay window on east elevation, installation of external insulation and render, replacement roof with new solar panels to front and 3 rooflights to rear and new front boundary wall and gates

Noted

176/24

Financial matters;

a) Receipts and payments since for December 2024

30-Nov-24	204	Unity Trust	Charges	£(6.00)
13-Dec-24	205-209	Staff	Nov Salary	£(675.97)
13-Dec-24	210	Joe Parks	Xmas decorations	£(43.85)
13-Dec-24	211	Joe Parks	Bar Stock (no vat)	£(28.21)
13-Dec-24	212	Ken Peet	Nisbeth Cleaning Matls CH	£(54.30)
16-Dec-24	213	Woodfordes	Bar Stock (no vat)	£(90.00)
16-Dec-24	214	Woodfordes	Bar Stock (no vat)	£(336.80)
16-Dec-24	215	Joe Parks	Amazon Xmas lights/Community event	£(31.34)
16-Dec-24	215.1	Joe Parks	Amazon Glasses	£(25.99)
16-Dec-24	215.2	Joe Parks	Home goods Limited Glasses	£(18.00)
16-Dec-24	215.3	Joe Parks	Amazon Wine saver	£(9.99)
16-Dec-24	215.4	Joe Parks	Gharna ltd Sugar sticks	£(11.75)
16-Dec-24	215.5	Joe Parks	Amazon Xmas Decorations	-£14.05
16-Dec-24	215.6	Joe Parks	Amazon Chocolate duster and biscuits	£(18.93)
16-Dec-24	215.7	Joe Parks	Amazon Xmas decorations	£(31.98)
16-Dec-24	215.8	Joe Parks	Amazon Xmas	£(41.79)
16-Dec-24	215.9	Joe Parks	Amazon Batteries	£(19.66)
16-Dec-24	216	Joe Parks	WEB BUYS Events bags	£(19.98)
16-Dec-24	216.1	Joe Parks	JMB Global Event bags	£(19.00)
16-Dec-24	216.2	Joe Parks	Amazon Event bags	£(3.49)
16-Dec-24	216.3	Joe Parks	Amazon Event bags	£(6.64)
16-Dec-24	216.4	Joe Parks	Amazon Event bags	£(7.59)
16-Dec-24	216.5	Joe Parks	Y & Y Glasses	£(14.99)
16-Dec-24	216.6	Joe Parks	Amazon Glasses	£(19.99)
16-Dec-24	216.7	Joe Parks	BC Supplies Notices	£(9.84)
16-Dec-24	216.8	Joe Parks	Amazon Xmas lights/Community event	£(2.59)
16-Dec-24	216.9	Joe Parks	Prime logistics Electrical socket	£(6.99)
16-Dec-24	217	Joe Parks	Amazon Floor cable protector	£(25.98)
16-Dec-24	217.1	Joe Parks	Prime Logistics Cable Xmas lights	£(14.99)
16-Dec-24	217.2	Joe Parks	My 1 Shopping Event items	£(27.98)
16-Dec-24	217.3	Joe Parks	HBZ Shores Signage	£(4.99)
16-Dec-24	217.4	Joe Parks	Amazon Coffee Machine accessories	£(6.29)
16-Dec-24	217.5	Joe Parks	Rinkit Ltd Cups and Saucers	£(39.98)
16-Dec-24	217.6	Joe Parks	Amazon Coffee beans	£(23.39)
16-Dec-24	217.7	Joe Parks	Amazon Cups	£(19.99)
16-Dec-24	217.8	Joe Parks	Amazon cutlery	£(10.19)
16-Dec-24	218	Ken Peet	Nisbets Paper towels	£(22.78)
16-Dec-24	219	Ken Peet	Nisbets Refuse bin	£(52.16)

16-Dec-24	220	Jamie T Wilson	3x Window cleans CH	£(45.00)
16-Dec-24	221	D M	Quiz	£45.00
16-Dec-24	222	Susan Stack	Chairs refund for CH	£1,016.97
15-Dec-24	223	Multipay set up fee	Multipay set up fee	£(50.00)
31-Dec-24	224	Unity Trust	Bank charges	£(6.00)
27-Dec-24	225	EPOS Now	Card reader	£(54.00)
31-Dec-24	226	Unity Trust	Bank Interest	566.35
12-Dec-24	227	Talk Talk	Internet	£(39.30)
09-Dec-24	228	YU Energy	Electricity CH	£(142.68)
09-Dec-24	229	M C	Wine night	£4.00
03-Dec-24	230	M C	Wine night	£22.50
02-Dec-24	231	EPOS Now	Receipts	£503.95
02-Dec-14	232	EPOS Now	Receipts	£156.08

- b) To approve accounts and bank reconciliation presented at the end of the agenda

Approved (SH/EC)

- c) Items to be authorised for payment (other items may be added to this list at the meeting)

14-Jan-25	233	Susan Stack	Postage	£3.25
14-Jan-25	234	Joe Parks ref Hallowood limited	Chairs for CH	£(148.81)
14-Jan-25	235	Joe Parks ref Hallowood limited	Chairs for CH	£(148.82)
14-Jan-25	236	Joe Parks ref Hallowood limited	Chairs for CH	£(148.84)
14-Jan-25	237	Joe Parks ref Hallowood limited	Chairs for CH	£(148.82)
14-Jan-25	238	Joe Parks ref Hallowood limited	Chairs for CH	£(148.84)
14-Jan-25	239	Joe Parks ref Hallowood limited	Chairs for CH	£(148.83)
14-Jan-25	240	Joe Parks ref Hallowood limited	Chairs for CH	£(148.81)
14-Jan-25	241	Staff	Holiday Pay Dec	£(57.23)
14-Jan-25	242	Staff	Mileage Dec 3 visits	£(51.30)
14-Jan-25	243	Staff	Salary Dec	£(473.37)
14-Jan-25	244	Dawn Blackwell Smith	CCTV, Fuse, Wiring	£(244.61)
14-Jan-25	245	Staff	Salary December	£(74.40)
14-Jan-25	246	Staff	Hol Pay Dec	£(2.20)
14-Jan-25	247	Beth Hall	Keys Cutting CH	£(10.00)
14-Jan-25		Ken Peet ref E Fuels Limited	Oil Cator Hall	£(380.63)
14-Jan-25		Nova Trade Frames	Window CH	£(35.38)

All approved (EC/SF)

177/24

Council Card – An application has been made for 2 cards, one in the name of the Clerk, Susan Stack and the Chairman, Kenneth Peet. To agree if a) these cards are still required and b) if the Council are happy that the cardholders as stated above are authorised to use them for Council approved spending.

It was resolved that the Clerk will destroy her card on arrival, The Chairman was approved (SF/EC)

The Clerk pointed out that a card would be needed to continue with the mobile 'phone contract.

178/24

To discuss any quotations received

- Quotation for installing defib unit on playing field

The Clerk indicated that the Council may wish to seek alternative quotes from local suppliers. It was resolved to accept the quotation £320 from Macaw Security.

179/24

Matters relating to Cator Hall

- To resolve not to use the Premises licence at Cator Hall as advised by Notts ALC legal team until the Council acquires GPC status
Resolved
- Toilet seat in Gents toilet
Still broken - Defer
- Ongoing Suspension all non regular bookings until booking Clerk role including Hive heating controller is found
No volunteer was forthcoming
- Introduce electronic booking system – delegate to 2 Cllrs to select one up to a budget of £15 (ex vat) per month – update
On hold until Cator Hall issues resolved
- To discuss e-mail from Wine Club offering to return their keys
It was resolved not to ask for the keys to be returned
- To agree Councillors authorised to hold keys to Cator Hall
Ken Peet agreed to continue to hold keys
Elaine Cottingham returned her keys (Ex Cllr Park's)
- Update on CCTV
Confirmed that the CCTV is no longer on the internet and the access code is on the Council mobile in accordance with the CCTV policy
- Update on Alarm monitoring – consider putting on suspension due to lack of Councillors willing to be key holders/contacts
It was resolved to advise the alarm company that there is insufficient manpower to respond to alarm callouts and to put the system on hold

180/24

To report on ongoing and potential projects from previous meetings (if available)

- a. Update on the speed watch – if no report then remove from agenda
A report was received by e-mail that they are still awaiting training
- b. State of grass verges and footpaths and byways
No update
- c. Solar panels for Cator Hall – if no update then remove from agenda
Remove from agenda
- d. Volunteer needed to purchase items for Flooding grant
No volunteers and so grant will not be utilized (other than the aqua sacs)

Village signs – has meeting agreed in December been arranged

Clerk to chase VIA Licensing dept. Councillors have been e-mailed with the pictures. Cllr Foster reported the latest communication from the supplier.

181/24

To note - Playground and defib inspected (SH/SS)

Confirmed done. The Defib is operational but the low battery indicator is illuminated and so needs a new one sourcing.

182/24

To resolve to exclude public and press

Resolved (SF/EC)

183/24

To discuss the resignation of the Clerk WEF 28th February, agree job description and person specification and agree to advertise via Notts ALC website

It was resolved to advertise with NALC, and on website. (EC/KP)

EAKRING PARISH COUNCIL - Accounts as at 31st December 2024

<u>INCOME</u>	BUDGET		ACTUAL	
Precept	5632		5632	
VAT Reclaim	14159		14159	
Light source	26397		26397	
Wind farm	7500		7500	
Other Income	0		35	
Grants	25		225	
Playing Field	1441		8025	
Savings Interest	700	55854	1516	63490
<u>EXPENSES</u>				
Staff Expenses inc PAYE	-6000		-5501	
Admin/ Audit fee	-460		-385	
Office Expenses	-400		-385	
Subs NALC/ICO/Rcan	-250		-130	
Defib Box	-300		-273	
Insurance	-2924		-2924	
Bank Charges	-72		-124	
Community	-150		-245	
ECHO/CAB donations	-75		0	
Dog Bins	-550		-182	
Clerk Mileage	-600		-446	
Cllr Training	-300		-90	
Playing Field	-1000		-413	
Website	-850		-881	
Defib	-150		-750	
Volunteers	-400		-296	
S137	0		-45	
Fines	0	-14481	-323	-13393
VAT paid over				-2766
CATOR HALL INCOME AND EXPENDITURE				
Hall Hire	2250		2219	
Bar receipts	0		1078	
Other1	0		0	
Other2	0	2250	0	3297
Running Expenses	-5000		-2301	
Bar Stocl and event expenses	0		-747	
Capital Improvements	-12000		-9825	
PRS/ Alcohol Licence	-832		-1225	
Repairs/ Testing	-1450		-5844	
Insurance	-550	-19832	0	-19942

23791.00

30686.83

EAKRING PARISH COUNCIL - Bank Reconciliation

Opening Bank Balances

Current	£ 9,169.17
Reserve	£ 45,664.75
Cator Hall	£ 1,601.35
	£ 56,435.27

Add receipts	£ 66,787.37
Less Payments	-£ 36,100.54

Closing Balance £ 87,122.10

Made up of:

Current	£2,043.49
Reserve	£85,078.61
Cator Hall	-