

## Eakring Parish Council Meeting

Councillors are summoned to a meeting of the Eakring Parish Council on WEDNESDAY 12<sup>th</sup> March 2025 at 7.30pm. To be held in Cator Hall, Eakring. The Public and Press are welcome to attend.

Issued 7<sup>th</sup> March 2025 by **Susan Stack**, Clerk/RFO  
Cator Hall, Kirklington Road, Eakring, NG22 0DA. Tel 07759739536  
Email [Clerk@EakringParishCouncil.gov.uk](mailto:Clerk@EakringParishCouncil.gov.uk)

- 202/24 Apologies for absence
- 203/24 Declaration of Councillors Interest;  
Members must ensure that they complete the Declaration of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or stay in the meeting to make representations and then leave the meeting prior to any considerations or determinations of the item). Where a member indicates that they have an interest, but wish to make a representation regarding the item before leaving the meeting, those representations must be made under public participation. The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the sheet and members will be asked to confirm that the record is correct.
- Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the Code of Conduct relating to agenda items shall do so at this stage.
- 204/24 Public Participation (maximum 15 minutes in accordance with Standing Orders)
- 205/24 To receive only - Reports from Police, District and County Councillors
- 206/24 To consider any applications for the post of Clerk (appoint and introduce Locum Clerk)
- 207/24 To receive and approve – Minutes from meeting of 12<sup>th</sup> February 2025
- 208/24 To report – Matters arising from minutes not covered elsewhere on the agenda
- 209/24 To receive only – Chairman's announcements
- To update the Council on if an election has been called or not for the place vacated by Sarah Gibson.
  - (If appropriate) to agree to issue an advertisement for co-option
- 210/24 To discuss and comment on outstanding planning matters (others may be reported only at the meeting – no decisions permitted)
- [Remove 7 regrown ash trunks from previously coppiced stools to allow planting of hedge and new trees.](#)  
Meadowfield Mill Lane Eakring NG22 0DL  
Ref. No: 25/00220/TWCA | Received: Mon 10 Feb 2025 | Validated: Tue 11 Feb 2025 | Status: Registered
- [Proposed Double Garage, Timber Store, Biodiversity Garden, Bat & Owl Roost](#)   
Jesmond Dene 10 Wellow Road Eakring NG22 0DF  
Ref. No: 25/00150/HOUSE | Received: Tue 28 Jan 2025 | Validated: Tue 04 Mar 2025 | Status: Registered
- 211/24 Financial matters;
- a) Receipts and payments for February 2025
- |           |     |               |                  |           |
|-----------|-----|---------------|------------------|-----------|
| 18-Feb-25 | 266 | <b>NALC</b>   | Training session | £(45.00)  |
| 18-Feb-25 | 267 | <b>K Peet</b> | Toilet seat      | £(7.99)   |
| 18-Feb-25 | 268 | <b>Staff</b>  | Salaries         | £(623.97) |

|           |     |                           |                              |           |
|-----------|-----|---------------------------|------------------------------|-----------|
| 12-Feb-25 | 274 | <b>Transfer</b>           | Transfers Feb 2025           | £2,000.00 |
| 18-Feb-25 | 275 | <b>Susan Stack</b>        | Ref Med UK SP1 Defib Battery | £(234.00) |
| 18-Feb-25 | 276 | <b>Macaw Security</b>     | Defib Install Playing Field  | £(320.00) |
| 10-Feb-25 | 277 | <b>YU Energy</b>          |                              | £(60.72)  |
| 12-Feb-25 | 278 | <b>Talk Talk</b>          |                              | £(39.30)  |
| 13-Feb-25 | 279 | <b>R Brown</b>            | Hall hire                    | £22.50    |
| 14-Feb-25 | 280 | <b>Cater R E</b>          | Hall hire                    | £9.00     |
| 14-Feb-25 | 281 | <b>Counter Context Li</b> |                              | £150.00   |
| 17-Feb-25 | 282 | <b>Lloyds Bank</b>        | Ref Credit card              | £(6.00)   |
| 24-Feb-25 | 283 | <b>Cater R E</b>          | Hall hire                    | £9.00     |
| 26-Feb-25 | 284 | <b>Go Cardless</b>        | Card Machine                 | £(112.80) |
| 28-Feb-25 | 285 | <b>Unity Trust</b>        | Bank Charges                 | £(6.00)   |

b) To approve accounts and bank reconciliation presented at the end of the agenda

c) Items to be authorised for payment (other items may be added to this list at the meeting)

|           |     |                     |                              |               |
|-----------|-----|---------------------|------------------------------|---------------|
| 02-Mar-25 | 286 | <b>Staff</b>        | Salary Feb 25                | (654.28)      |
| 02-Mar-25 | 291 | <b>Jamie Wilson</b> | Window Cleaning              | £(15.00)      |
| 02-Mar-25 | 292 | <b>Susan Stack</b>  | Giff Gaff SIM only Pmt 3 Jan | £(10.00)      |
|           | TBA | <b>NALC</b>         | Annual Subs                  | £(157.98)     |
|           | TBA | <b>Rix EFuels</b>   | Oil delivery (500l)          | To be advised |

d) To note that Council mobile needs transferring to K Peet's payment card

e) To note that we need to cancel S Stack's Payment card with Lloyds

f) To note that we are unable to find the EPOS system (physical unit) and have not been receiving invoices – K Peet investigating

g) To request Councillors willing to be signatories on the bank account

212/24 To acknowledge receipt of correspondence during the month and if any further action is required.

213/24 Matters relating to Cator Hall

- To elect members onto the Cator Hall Committee (min 3)
- To request use of Card reader by Tuesday community group
- To discuss future options for running of events eg
  - a) Set up a Trust to manage the hall and hold a licence
  - b) To organise community events via the Committee to reduce the workload of the Full Council.

214/24 To discuss potential community events and set appropriate budget:

- Litterpick (12<sup>th</sup> April)
- VE (80<sup>th</sup>) VJ (80<sup>th</sup>) events
- Easter Egg Hunt
- Scarecrow Festival
- Table Top Sale
- Summer Ball
- Craft Fair
- Quiz night

- Community Craft evening (child and/or adult)

- 215/24 To report on ongoing and potential projects from previous meetings (if available)
- Invoice arrangements sought from NSDC as to how to reclaim aquasac outlay
  - Path on playing field – awaiting info from resident/advice from NSDC
- Village signs – S115 application updated and sent – no further response received
- 216/24 To note - Playground and defib inspections
- 217/24 To resolve to exclude public and press
- 218/24 To consider applications for the permanent post of Clerk and RFO
- To decide on applicants to be interviewed and delegate authority to 2 Councillors to provisionally appoint (subject to approval and references)

## **EAKRING PARISH COUNCIL - Accounts as at 28th February 2025**

|                         | <b>BUDGET</b> |        | <b>ACTUAL</b> |        |
|-------------------------|---------------|--------|---------------|--------|
| <b><u>INCOME</u></b>    |               |        |               |        |
|                         | 5632          |        | 5632          |        |
| Precept                 | 14159         |        | 14159         |        |
| VAT Reclaim             | 26397         |        | 26397         |        |
| Light source            | 7500          |        | 7500          |        |
| Wind farm               | 0             |        | 35            |        |
| Other Income            | 25            |        | 225           |        |
| Grants                  | 1441          |        | 8025          |        |
| Playing Field           | 700           | 55854  | 1516          | 63490  |
| Savings Interest        |               |        |               |        |
| <b><u>EXPENSES</u></b>  |               |        |               |        |
|                         | -6000         |        | -7205         |        |
| Staff Expenses inc PAYE | -460          |        | -385          |        |
| Admin/ Audit fee        | -400          |        | -398          |        |
| Office Expenses         | -250          |        | -130          |        |
| Subs NALC/ICO/Rcan      | -300          |        | -788          |        |
| Defib & Box             | -2924         |        | -2924         |        |
| Insurance               | -72           |        | -142          |        |
| Bank Charges            | -150          |        | -1379         |        |
| Community               | -75           |        | 0             |        |
| ECHO/CAB donations      | -550          |        | -182          |        |
| Dog Bins                | -600          |        | -532          |        |
| Clerk Mileage           | -300          |        | -135          |        |
| Cllr Training           | -1000         |        | -413          |        |
| Playing Field           | -850          |        | -881          |        |
| Website                 | -150          |        | -750          |        |
| Defib                   | -400          |        | -296          |        |
| Volunteers              | 0             |        | -45           |        |
| S137                    | 0             | -14481 | -323          | -16908 |

|                                          |        |          |  |        |          |
|------------------------------------------|--------|----------|--|--------|----------|
| Fines                                    |        |          |  |        | -3352    |
| VAT paid over                            |        |          |  |        |          |
| <b>CATOR HALL INCOME AND EXPENDITURE</b> |        |          |  |        |          |
|                                          | 2250   |          |  | 2557   |          |
| Hall Hire                                | 0      |          |  | 1185   |          |
| Bar receipts                             | 0      |          |  | 0      |          |
| Other1                                   | 0      | 2250     |  | 0      | 3742     |
| Other2                                   | -5000  |          |  | -3442  |          |
| Running Expenses                         | 0      |          |  | -747   |          |
| Bar Stocl and event expenses             | -12000 |          |  | -10817 |          |
| Capital Improvements                     | -832   |          |  | -1225  |          |
| PRS/ Alcohol Licence                     | -1450  |          |  | -5882  |          |
| Repairs/ Testing                         | -550   | -19832   |  | 0      | -22112   |
| Insurance                                |        |          |  |        |          |
|                                          |        | 23791.00 |  |        | 24860.33 |

### **EAKRING PARISH COUNCIL - Bank Reconciliation**

#### Opening Bank Balances

|                 |                    |             |
|-----------------|--------------------|-------------|
| Current         | £ 9,169.17         |             |
| Reserve         | £ 45,664.75        |             |
| Cator Hall      | £ 1,601.35         |             |
|                 | <u>£ 56,435.27</u> |             |
| Add receipts    | £ 67,232.67        |             |
|                 |                    | £ 24,860.33 |
| Less Payments   | -£ 42,372.34       |             |
| Closing Balance | £ 81,295.60        |             |
| Made up of:     |                    |             |
| Current         | £2,216.99          |             |
| Reserve         | £79,078.61         |             |