

Eakring Parish Council Meeting minutes from 07 March 2025

Councillors present:

Ken Peet (Chair), Sharon Foster, Elaine Cottingham, Geoff Cheyne and Marion Peet

Also present: County Councillor Scott Carlton & 8 members of the public

Locum Clerk: Sharon Pyke

- 202/24 Apologies for absence
An update on Shaun Holmes would be provided in a subsequent agenda item
- 203/24 Declaration of Councillors Interest;
No declarations were made
- 204/24 Public Participation (maximum 15 minutes in accordance with Standing Orders)
A request was received for the free use of Cator Hall on 05 May 2025 for a table-top and craft fair with encouragement to the community to support by either attending or running a table. This request was supported and agreed.

An issue was raised that the heating did not appear to be coming on automatically for a group. Leaving the hall cold and resulting in the group organiser calling to the hall to manually switch on the heating. The Chairman apologised that the hall was cold but reiterated that the heating is set to come on automatically. He voiced that manually changing the heating could be exacerbating the situation.

An enquiry was made as to the whereabouts of the EPOS card reader. It has been returned by persons unknown and was seen back at Cator Hall on Monday. Members of the public enquired if the CCTV had been checked to ascertain who had returned the EPOS card reader but the main thing was that it had been returned.
- 205/24 To receive only - Reports from Police, District and County Councillors
County Cllr Scott Carlton provided the following update:
- ***The East Midlands Mayor was making a sizeable contribution as well as the County Council to complete the Ollerton roundabout improvements***
 - ***264 resurfacing/road improvements have been earmarked with combined funding from the Government and the County Council***
 - ***Full Council had set their budget for the forthcoming financial year. It will increase by +2.84% + 2.00% for adult social care. There will be no cuts to front line services. The County Council is in reasonable financial position compared to other authorities.***
 - ***The Government's devolution paper is proving a challenge in Nottinghamshire with several possible scenarios. Whilst there is merit in simplifying local government, none of the options appear particularly attractive because of Nottingham City Council's financial situation.***
- 206/24 To consider any applications for the post of Clerk and appoint and introduce the locum clerk
This evening's locum clerk was only available to cover March but two applications had been received for the Clerk vacancy. It was RESOLVED to
- 1 Draft Eakring PC Parish Council minutes 07 March 2025

interview both candidates and that the interview panel would consist of Councillors Cottingham, Foster and Marion Pete. Interview dates are to be confirmed with the locum clerk tasked with coordinating the interviews.

- 207/24 To receive and approve – Minutes from meeting of 12 February 2025
It was RESOLVED to approve the minutes which the Chairman signed
- 208/24 To report – Matters arising from minutes not covered elsewhere on the agenda
No matters were arising
- 209/24 To receive only – Chairman's announcements
No election had been called to the vacant Councillor position, so it was available via co-option with an advert inserted on the noticeboard and uploaded to the website.

Councillor Shaun Holmes had recently submitted his resignation so the process of filling Council positions continues.

Reports of increased dog mess in the village and Kirklington Road had been received.

- 210/24 To discuss and comment on outstanding planning matters (others may be reported only at the meeting – no decisions permitted)
- Remove 7 regrown ash trunks from previously coppiced stools to allow planting of hedge and new trees. Meadowfield Mill Lane Eakring NG22 0DL Ref. No: 25/00220/TWCA
The tree works were NOTED

Proposed Double Garage, Timber Store, Biodiversity Garden, Bat & Owl Roost Jesmond Dene 10 Wellow Road Eakring NG22 0DF Ref. No: 25/00150/HOUSE
The planning application was NOTED

- 211/24 Financial matters:

a) Receipts and payments for Feb 2025

18-Feb-25	266	NALC Training session	£(45.00)
18-Feb-25	267	K Peet Toilet seat	£(7.99)
18-Feb-25	268	Staff Salaries	£(623.97)
12-Feb-25	274	Transfer Transfers Feb 2025	£2,000.00
18-Feb-25	275	Susan Stack Ref Med UK SP1 Defib Battery	£(234.00)
18-Feb-25	276	Macaw Security Defib Install Playing Field	£(320.00)
10-Feb-25	277	YU Energy	£(60.72)
12-Feb-25	278	Talk Talk	£(39.30)
13-Feb-25	279	R Brown Hall hire	£22.50
14-Feb-25	280	Cater R E Hall hire	£9.00
14-Feb-25	281	Counter Context Li	£150.00
17-Feb-25	282	Lloyds Bank Ref Credit card	£(6.00)
24-Feb-25	283	Cater R E Hall hire	£9.00
26-Feb-25	284	Go Cardless Card Machine	£(112.80)
28-Feb-25	285	Unity Trust Bank Charges	£(6.00)

The accounts above were approved

b) To approve accounts and bank reconciliation presented at the end of the agenda
The accounts and bank reconciliation were RESOLVED

c) Items to be authorised for payment (other items may be added to this list at the meeting)

02-Mar-25	286	Staff Salary Feb 25	£(654.28)
02-Mar-25	291	Jamie Wilson Window Cleaning	£(15.00)
02-Mar-25	292	Susan Stack Giff Gaff SIM only Pmt 3 Jan	£(10.00)
TBA		NALC Annual Subs	£(157.98)
TBA		Rix EFuels Oil delivery (500l)	To be advised
TBA		Baugh Horticultural	£75.00
TBA		Baugh Horticultural	£30.00
TBA		Village Sign Company	£(7,282.20)

It was resolved to approve the above payments

- d) Council Mobile Phone transferred to K Peet's payment card
It was NOTED that the Council's mobile phone needed to be transferred to Ken Peet's payment card
- e) To cancel S Stack's payment card with Lloyd's
It was RESOLVED to put this action on hold until the new clerk was in post. It was confirmed that the physical card had been cut in half.
- f) EPOS system
The EPOS card reader had been returned. Councillor Ken Peet continues to try to make contact with the EPOS service provider to transfer the details to the Council
- g) Bank Signatories
It was RESOLVED to add Councillor Cheyne as a bank signatory

Commented [sp1]: Sue, please would you add the details for Baugh Horticultural & the village sign company details

212/24 To acknowledge receipt of correspondence and if any further action is required
The locum clerk was not aware of any correspondence that required further action

213/24 Matters relating to Cator Hall

- To elect members onto the Cator Hall Committee
It was RESOLVED that the Cator Hall Committee would be Councillors Geoff Cheyne, Ken Peet & Marion Peet. It was confirmed that there is an existing terms of reference in place for the committee
- Snowdrop Warm Hub
The EPOS system has been used to take payment at the Warm Hub which goes into the Council's bank account. This money to be ideally held until the Warm Hub have their own bank account.
- Future options for running of events

Advice was taken from RCAN (Rural Community Action Nottinghamshire) as to the options for running community events from Cator Hall. RCAN favoured the setting up of a trust but this had not worked previously. It was RESOLVED to empower the Cator Hall Committee to facilitate future community events.

- 214/24 To discuss potential community events and set appropriate budget:
- Litter Pick
12 April @ 10am
 - VE 80 & VJ 80 events
A resident representing Friends of Eakring confirmed that a group of volunteers were planning a VE 80 event and requested the use of Cator Hall free of charge on 08 March 2025 to begin their planning and a donation of £100 toward the event. It was RESOLVED to grant the use of Cator Hall free of charge and allocate £100 in support of the event.
 - Easter Egg Hunt
Easter Eggs are being donated by a 3rd party with bonnet and basket making planned in the morning
 - Scarecrow Festival
This may be incorporated into the VE80 event
 - Tabletop Sale
Previously raised by a member of the public with a proposed date of 05 May 2025
 - Summer Ball
No further details considered
 - Craft Fair
To be included in the Tabletop Sale event
 - Quiz Night
No further details considered
 - Community craft evening
No further details considered
- 215/24 To report on ongoing and potential projects from previous meetings (if available)
- a. Aquasacs Recharge
NSDC has confirmed additional invoicing information to reclaim the charge for the aquasacs. Locum clerk to invoice aquasacs to NSDC
 - b. Path on playing field – awaiting inform from resident/advice from NSDC
The disabled ramp area to MUGA is in motion. Information relating to the construction of the path is outstanding
 - c. Village signs – S115 application updated and sent
Final S115 agreements have been received and need to be reviewed and agreed so that they can be returned to County Council Highways for processing and approval before the four village signs can be installed on 29 March 2025. It was RESOLVED to review the documents after the meeting with a view to submitting the following day. County Councillor Scott Carlton asked to be copied into the submission.
- 216/24 To note - Playground and defib inspections
- 4 Draft Eakring PC Parish Council minutes 07 March 2025

NSDC offer the inspections as a chargeable service. Councillor Cheyne offered to take on the inspections which was RESOLVED.

- 217/24 To resolve to exclude public and press
It was RESOLVED to move into private session
- 218/24 Applications for the permanent post of Clerk & RFO
It was RESOLVED to interview both applicants

Meeting closed at: 20:37

EAKRING PARISH COUNCIL - Accounts as at 28 February 2025

Commented [sp2]: Sue, this section needs to be updated with info from the agenda. Info in tables relates to 31 January 2025

	BUDGET		ACTUAL	
INCOME	5632		5632	
Precept	14159		14159	
VAT Reclaim	26397		26397	
Light source	7500		7500	
Wind farm	0		35	
Other Income	25		225	
Grants	1441		8025	
Playing Field	700	55854	1516	63490
Savings Interest				
EXPENSES	-6000		-6615	
Staff Expenses inc PAYE	-460		-385	
Admin/ Audit fee	-400		-398	
Office Expenses	-250		-130	
Subs NALC/ICO/Rcan	-300		-273	
Defib Box	-2924		-2924	
Insurance	-72		-130	
Bank Charges	-150		-1379	
Community	-75		0	
ECHO/CAB donations	-550		-182	
Dog Bins	-600		-497	
Clerk Mileage	-300		-90	
CLlr Training	-1000		-413	
Playing Field	-850		-881	
Website	-150		-750	
Defib	-400		-296	
Volunteers	0		-45	
S137	0	-14481	-323	-15712
Fines			-3267	
VAT paid over				
CATOR HALL INCOME AND EXPENDITURE	2250		2367	
Hall Hire	0		1185	
Bar receipts	0		0	

Other1	0	2250	0	3552
Other2	-5000		-3276	
Running Expenses	0		-747	
Bar Stocl and event expenses	-12000		-10817	
Capital Improvements	-832		-1225	
PRS/ Alcohol Licence	-1450		-5874	
Repairs/ Testing	-550	-19832	0	-21938
Insurance				
		23791.00		26125.61

EAKRING PARISH COUNCIL - Bank Reconciliation

Opening Bank Balances

Current	£ 9,169.17
Reserve	£ 45,664.75
Cator Hall	£ 1,601.35
	<u>£ 56,435.27</u>
Add receipts	£ 67,042.17
Less Payments	-£ 40,916.56
Closing Balance	£ 82,560.88
Made up of:	
Current	£1,482.27
Reserve	£81,078.61
Cator Hall	-