

Eakring Parish Council Cator Hall Management Committee Meeting

Councillors and members are summoned to a meeting on Wednesday 16th October 2024 at 7.30pm. To be held in Cator Hall, Eakring. The Public and Press are welcome to attend.

Issued 11th October 2024 by **Joe Parks**, Councillor
C/Of Cator Hall, Kirklington Road, Eakring, NG22 0DA. Tel 07708 663342
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CH1/24	Apologies for absence
CH2/24	<p>Declaration of Committee members' Interest;</p> <p>Members must ensure that they complete the Declaration of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or stay in the meeting to make representations and then leave the meeting prior to any considerations or determinations of the item). Where a member indicates that they have an interest, but wish to make a representation regarding the item before leaving the meeting, those representations must be made under public participation The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the sheet and members will be asked to confirm that the record is correct.</p> <p>Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the Code of Conduct relating to agenda items shall do so at this stage.</p>
CH3/24	To elect a Chairman and sign the Declaration of Office
CH4/24	To elect a Vice Chairman
CH5/24	<p>To designate members to be responsible for the following:</p> <ul style="list-style-type: none">• Financial matters• Secretarial matters• Event and activity matters• Licensing matters
CH6/24	Creating an events calendar and arrangements, including recruitment and management of a team of volunteers.
CH7/24	To discuss hirer Terms and Conditions (for recommendation to Full Council)
CH8/24	To discuss Room Hire rates (for recommendation to Full Council)
CH9/24	To discuss improvements to the hall with costings and potential funding sources (for recommendation to Full Council)
CH10/24	To discuss and agree training sessions for relevant volunteers on the sales of alcohol and operation of CCTV system to ensure compliance with licensing conditions
CH11/24	Date of next meetings;