

Eakring Parish Council Meeting

Councillors are summoned to a meeting of the Eakring Parish Council on Wednesday 9th October 2024 at 7.30pm. To be held in Cator Hall, Eakring. The Public and Press are welcome to attend.

**The meeting will start with an open discussion on the Elements
Green Solar development lasting no more than 15 minutes**

Issued 4th October 2024 by **Susan Stack**, Clerk/RFO
Cator Hall, Kirklington Road, Eakring, NG22 0DA. Tel 07708 663342
Email Clerk@EakringParishCouncil.gov.uk

- 110/24 Apologies for absence
- 111/24 Declaration of Councillors Interest;
Members must ensure that they complete the Declaration of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or stay in the meeting to make representations and then leave the meeting prior to any considerations or determinations of the item). Where a member indicates that they have an interest, but wish to make a representation regarding the item before leaving the meeting, those representations must be made under public participation The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the sheet and members will be asked to confirm that the record is correct.
- Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the Code of Conduct relating to agenda items shall do so at this stage.
- 112/24 Public Participation (maximum 15 minutes in accordance with Standing Orders)
- 113/24 To receive only - Reports from Police, District and County Councillors
- 114/24 To receive and approve – Minutes from meeting of 4th September 2024
- 115/24 To report – Matters arising from minutes not covered elsewhere on the agenda
- 116/24 To receive only – Chairman’s announcements
- 117/24 To discuss and comment on outstanding planning matters (others may be reported only at the meeting – no decisions permitted)
- [Application for a non-material amendment to allow for the installation of a filter trench attached to planning permission 12/01594/FULM.](#)
Bilsthorpe Disused Colliery Eakring Road Bilsthorpe
Ref. No: 24/01684/NMA | Received: Mon 23 Sep 2024 | Validated: Mon 23 Sep 2024 | Status: Registered
 - [Request for confirmation to discharge condition 5 \(windows and doors\) attached to planning permission 24/00694/HOUSE Erection of detached Garden Room](#)
The Barn Sikey Lane Eakring NG22 0DD
Ref. No: 24/01650/DISCON | Received: Mon 16 Sep 2024 | Validated: Mon 16 Sep 2024 | Status: Registered
 - [Request for confirmation to discharge condition 4 \(roof tiles\) attached to planning permission 24/00694/HOUSE Erection of detached Garden Room](#)
The Barn Sikey Lane Eakring NG22 0DD
Ref. No: 24/01652/DISCON | Received: Fri 13 Sep 2024 | Validated: Fri 13 Sep 2024 | Status: Registered
- 118/24 Financial matters;

- a) To adopt revised Financial Regulations based on 2024 NALC model
 b) Receipts and payments made 28th August to 30th September 2024

04-Sep-24	120	Susan Stack	Clerking Services July/August	£(928.40)
04-Sep-24	121	YU Energy	Electricity CH	£(58.65)
04-Sep-24	122	Macaw Security	Locks keys and sockets	£(520.00)
04-Sep-24	123	Macaw Security	Inturder alarm and fobs	£(1,170.00)
04-Sep-24	124	C Pritchard	Decorating CH	£(2,905.00)
04-Sep-24	125	P Harris	Decorating CH	£(900.00)
04-Sep-24	126	Baugh Horticulture	Grass cutting CH	£(30.00)
02-Sep-24	127	Playing Field Committee	Transfer of balance	£6,583.84
06-Sep-24	128	S Prest	Donation Xmas lights	£200.00
12-Sep-24	129	Talk Talk	Internet	£(39.30)
19-Sep-24	130	Staff	Keys Cutting CH	£(13.50)
19-Sep-24	131	Staff	Salary	£(107.48)
30-Sep-24	132	NSDC	Precept	£2,816.00
30-Sep-24	133	Cuttlefish -	E-mails	£(37.28)
30-Sep-24	134	Unity Trust	Bank charges	£(18.00)
01-Oct-24	135	Woodswhur	Licence CH	£(451.00)
01-Oct-24	136	Susan Stack	Office Exp	£(5.16)
01-Oct-24	137	PKF Littlejohn	Audit Fee	£(378.00)
01-Oct-24	138	Ken Peet	Cleaning CH	-£4.50
30-Sep-24	139	Unity Trust	Interest	£564.59

- c) To approve accounts and bank reconciliation presented at the end of the agenda
 d) To apply for a debit card from Unity Trust for use on on-line purchases and subscriptions that do not accept standing orders
 e) To order a card reader machine
 f) Issues with Wind Farm grant payment
 g) Items to be authorised for payment (other items may be added to this list at the meeting)
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09-Oct-24	140	Peter Clifford	Window Board	£(30.37)
09-Oct-24	141	Sharon Foster	Poppies	£(29.50)
09-Oct-24	142	YU Energy	Electricity CH	£(58.92)
09-Oct-24	143	VIA	Purchase of Grit	£(132.00)

119/24

To discuss quotations and actions regarding:

- Quotations for installations for fitting CCTV
- Quotations for inspection of play equipment from NSDC £75 per inspection monthly (or quarterly if a Councillor will carry out regular inspections)
- Purchase of poppies for Remembrance and installation etc. (SF)
- To order three traffolyte signs to acknowledge adopted areas within the village

120/24

To decide if the Council wishes to be a part of the Joint proposal for the Elements Green development.

121/24

To adopt employee grievance and disciplinary procedures

122/24

To record and give thanks for offers of assistance/donations received:

- £200 donation from Simon Prest for Christmas lights (received)

123/24 Matters relating to Cator Hall Management Committee:

- Election of 3 Council members with voting rights
- Election of up to 4 non Council members with voting rights
- Volunteers can attend any Committee meeting (no voting rights)
- Appointment of Dawn Blackwell-Smith as DPS with voting rights
- Items to be included in, and suppliers to be approached for tender of drink supplies
- Arrangements for Premises licence – update
- Replacing lighting in hall with dimmer switches (Macaw security)
- Update on worktop
- To fit lock on cleaning cupboards
- PPS/PRS (in situ already)/TV/Motion picture licence(TBC in future if required)
- Controller/Hive type system for heating (Macaw security)
- Date of first Committee meeting (poss 17th October 7pm)
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124/24 To report on ongoing and potential projects from previous meetings (if available)

- a. Update on the speed watch
- b. Remembrance 2024 – timetable of displays/actions arising
- c. Road signs
- d. State of grass verges and footpaths and byways
- e. Floral displays on lamp posts (for 2025)
- f. Defibrillator training
- g. Purchase defib with heated outdoor cabinet through funding scheme for £750 to be installed at the MUGA on the playing field
- h. Flood resilience grant application
- i. Request for cabinet and president’s board to be put in hall from WI
- j. Request for additional key from WI (cost of circa £40-50)

125/24 To discuss actions required on pathways including the corner before you reach the national grid (SH)

126/24 Date of next meetings; 13th November, 11th December

127/24 To resolve to exclude public and press

128/24 To agree (and sign) Contract of Employment for Clerk/RFO role

EAKRING PARISH COUNCIL ACCOUNTS AS ACT 2ND OCTOBER 2024

INCOME

	BUDGET		ACTUAL	
Precept	5632		5632	
VAT Reclaim	14159		14159	
Light source	26397		26397	
Wind farm	7500		0	
Rent	0		0	
Grants	25		225	
Playing Field	1441		8025	
Savings Interest	700	55854	950	55389

EXPENSES

Staff Expenses inc PAYE	-6000		-3420	
Admin/ Audit fee	-460		-385	
Office Expenses	-400		-265	
Subs NALC/ICO/Rcan	-250		-130	
Defib Box	-300		-273	
Insurance	-2924		-2924	
Bank Charges	-72		-57	
Community	-150		-81	
ECHO/CAB donations	-75		0	
Dog Bins	-550		-62	
Clerk Mileage	-600		-281	
CLr Training	-300		-90	
Playing Field	-1000		-258	
Website	-850		-881	
Defib	-150		0	
Volunteers	-400		-296	
Pmt7	0		0	
Pmt8	0	-14481	0	-9404
VAT paid over				-1855
CATOR HALL INCOME AND EXPENDITURE				
Hall Hire	2250		1565	
Grants	0		0	
Other1	0		0	
Other2	0	2250	0	1565
Running Expenses	-5000		-1542	
Capital Improvements	-12000		-10982	
PRS/ Alcohol Licence	-832		-1225	
Repairs/ Testing	-1450		-979	
Insurance	-550	-19832	0	-14728

23791.00

30966.67

EAKRING PARISH COUNCIL - Bank Reconciliation

Opening Bank Balances

Current	£ 9,169.17
Reserve	£ 45,664.75
Cator Hall	£ 1,601.35
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	£ 56,435.27

Add receipts	£ 56,953.56
Less Payments	-£ 25,986.89
Closing Balance	£ 87,401.94

Made up of:

Current	£3,889.68
Reserve	£83,512.26