

Eakring Parish Council Meeting

Councillors are summoned to a meeting of the Eakring Parish Council on Wednesday 12th June 2024 at 7.30pm. To be held in Cator Hall, Eakring. The Public and Press are welcome to attend.

Issued 5th June by **Susan Stack**, Locum Clerk,
Cator Hall, Kirklington Road, Eakring, NG22 0DA. Tel 07708 663342
Email Clerk@EakringParishCouncil.gov.uk

1 Apologies for absence

2 Declaration of Councillors Interest;

Members must ensure that they complete the Declaration of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or stay in the meeting to make representations and then leave the meeting prior to any considerations or determinations of the item). Where a member indicates that they have an interest, but wish to make a representation regarding the item before leaving the meeting, those representations must be made under public participation. The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the sheet and members will be asked to confirm that the record is correct.

Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the Code of Conduct relating to agenda items shall do so at this stage.

3 Public Participation (maximum 15 minutes in accordance with Standing Orders)

4 To receive only - Reports from Police, District and County Councillors

5 To receive and approve – Minutes from meetings of 8th May:

- Annual Parish meeting
- Annual Parish Council meeting

6 To report – Matters arising from minutes not covered elsewhere on the agenda

7 To receive only – Chairman’s announcements

8 To discuss and comment on outstanding planning matters (others may be reported only at the meeting – no decisions permitted)

[Request for confirmation of discharge of conditions 10 \(Boundary treatment\), 15 \(Visibility splays\) and 27 \(Eastern boundary fence\) attached to planning permission 18/02159/FUL; Conversion and extension of existing outbuilding to form one dwelling and the erection of four further dwellings](#)

Land Adjacent Fish Pond Farm Main Street Eakring NG22 0DD

9 To receive and approve – Financial matters;

Receipts and payments made 28th April to 3rd June 2024

09 May 2024	7	Rcan	Membership	£114.00
09 May 2024	8	S Stack	Clerking 29Feb to 29thMar	£875.15
09 May 2024	9	S Stack	Clerking 1stApr-12thApr	£418.85
09 May 2024	19	East Midlands Audit	Internal audit	£(70.00)
09 May 2024	20	Susan Stack	Office Exp Viking	£(6.60)
09 May 2024	21	Susan Stack	Office Tesco Post office	£(9.45)
09 May 2024	22	Sharon Foster	Community Award	£(81.00)
09 May 2024	23	Sharon Foster	Cleaning CH Bookers	£(35.99)

01 May 2024	24	M P	Hall hire	£30.00
02 May 2024	25	D EIS	Hall hire	£30.00
02 May 2024	26	C J	Hall hire	£30.00
03 May 2024	27	WI	Hall hire	£397.50
13 May 2024	28	TalkTalk	Internet	£(39.30)
30 April 2024	29	NSDC	Precept	£2,816.00
30 April 2024	30	E-on	Hall Electricity	£(279.10)
22 May 2024	31	NSDC	Hall hire	£150.00
28 May 2024	32	E-on	Hall Electricity	£(279.10)
29 May 2024	33	M P	Hall hire	£30.00
03 June 2024	34	M P	Hall hire	£30.00
06 June 2024	35	D EIS	Hall hire	£60.00
29 May 2024	36	Eakring Limited	Annual donation	£26,397.42
03 June 2024	37	ICO	Subscriptions	£(35.00)

To authorise the setting up of a Direct Debit to N Power for the light in the defib box and to YuEnergy for the electricity supply to Cator Hall due to change of supplier

To transfer £5,000 from Current account to savings account

To close (at earliest opportunity) the Current account (saving of £6 in charges per month)

Items to be authorised for payment (other items may be added to this list at the meeting)

Susan Stack	Clerking 12th April-2nd June = 7 weeks plus mileage	£(741.85)
Susan Stack	Ink Cartridges (Canon in hall)	£(165.44)
Susan Stack	Ink (Clerks home)	£(7.99)
Ken Peet	N Power Invoice	£(118.14)

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To discuss quotations and actions regarding:

- a. Acoustic installation at Cator hall – update following site visit (KP)
- b. To consider purchase of hot cabinet from WI for community use £100 (new information received)
- c. Road signs - weight limit - slow horses
- d. Road signs visibility, overgrown vegetation
- e. Dog Bins- for use by dog walkers and not to clean your garden up.
- f. Obtain quotes for the decoration of the hall
- g. Elect a councillor to be responsible for the decoration and refurbishment of the hall
- h. Understand what grants and when we can apply for them
- i. Discuss solar panels for the hall
- j. Quotes for the kitchen ceiling
- k. Recruitment of clerk

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To receive – A report from the Clerk on progress in the month;

- a. Banking arrangements
- b. Old records
- c. Monitoring Cator hall bookings against receipts – report on unpaid hire fees (if any)
- d. Website
- e. Status of the Playing Field Committee
- f. Accounts up to 3rd June 2024 (below)

EAKRING PARISH COUNCIL - Accounts as at 3rd June 2024

<u>INCOME</u>	BUDGET		ACTUAL	
Precept	5632		2816	
VAT Reclaim	0		0	
Light source	0		26397	
Wind farm	0		0	
Rent	0		0	
Grants	0		0	
Other 2	0	5632	0	29213
<u>EXPENSES</u>				
Staff Expenses inc PAYE	-3450		-1140	
Admin/ Audit fee	-540		-70	
Office Expenses	-200		-58	
Subs NALC/ICO/Rcan	-165		-149	
Defib Box	-80		0	
Insurance	-400		0	
Bank Charges	-72		0	
Community	-100		-81	
ECHO/CAB donations	-75		0	
Dog Bins	-550		0	
Clerk Mileage	0		-154	
Pmt8	0	-5632	0	-1652
<u>CATOR HALL INCOME AND EXPENDITURE</u>				
Hall Hire	0		910	
Other2	0	0	0	910
Running Expenses	-5400		-789	
Capital Improvements	-2000		0	
PRS/ Alcohol Licence	-1300		-832	
Repairs/ Testing	-1450		0	
Insurance	-550	-10700	0	-1621

EAKRING PARISH COUNCIL - Bank Reconciliation

Opening Bank Balances

Current	£ 9,169.17
Reserve	£ 45,664.75
Cator Hall	£ 1,601.35
	£ 56,435.27

Add receipts £ 30,123.42

Less Payments	-£	3,272.50	
Closing Balance	£	83,286.19	
Made up of:			
Current			£10,411.26
Reserve			£72,062.17
Cator Hall			£812.76
	-£	0.00	

- 12 To consider applications for posts advertised in Newsletter
- 13 Date of next meetings; 10th July, 11th September, 9th October, 13th November, 11th December
- 14 To Exclude public and press from the meeting due to the confidential nature of the business to be transacted
- 15 Recruitment of new Clerk