

Minutes of the Meeting of Eakring Parish Council

Held in the Cator Hall, Eakring

At 7.30pm on Wednesday 10th November 2021

Present

Councillor Cllr R Ford (in the Chair)

Councillors, R Brown, G Reay and J Pennicott.

Also, Present: Sian Bacon (Clerk) and Cllr S Carlton (NCC)

88/21 **Apologies of Absence**

Cllrs Sweeney and White (illness) gave their apologies.

89/21 **Variation of Order of Business**

None

90/21 **Declarations of Interest**

Cllr Ford declared an interest in agenda Item 15 the Playing Field as a committee member.

91/21 **Public Participation**

None

92/21 **Report from Police and/or County/District Councillors**

Cllr Carlton reported that the LIS has been remodded and rebranded and will be going live early next year for capital funding projects, there are further schemes coming out which will be announced.

The rotted signpost reported by Cllr Ford has been assessed and Cllr Carlton will report back on its repair.

The overgrown hedges were raised and it was noted that Main Street had been done but that there may still be issues with the height of the hedge. The one on Kirklington Road up to Rose Cottage still needs doing. Cllr Colton will report back to the Clerk regarding these.

The proposed alterations to the A619/614 were put in on the 29th November as a formal planning application. The determination date is the 4th April 2022 with work expected to commence the 3rd week of March 2023 and continuing until April 2025. There will be a scheme to help traffic issues during the road work.

Cllr Ford queried where the Highways department was on the improvements review regarding Kirklington Road and the promised interactive signs. The Clerk will send the information regarding the signs to Cllr Colton.

Cllr Colton reported that the Public Health briefings he receives have been stepped up. Adult Social care is currently under intense pressure in part as an unintended consequence from the lockdowns which have resulted in a large number of safeguarding concerns. This includes those who move from children's services to adult services as children turn 18. £2.5 million granted for Adult Social Care in the area. The mandatory vaccine deadline will shortly come into force and there will potentially be a large loss of care staff due to this.

Cllr Colton noted that he would like a village walk around with members of the Parish Council.

Dogs off of leads on paths was raised by Cllr Ford and it was noted that certain places require dogs on leads at all times. The Playing Field Playground is a dog free area.

93/21 **Minutes**

It was **RESOLVED** after proposal by Cllr Brown, seconded by Cllr Reay, and agreed unanimously that the Minutes of the Ordinary Meeting of the Parish Council held on Wednesday 13th October 2021 be accepted. They were then signed by the Chair as a true record. They will be placed on the website.

94/21 **To Determine if any items are to be moved into Confidential Session.**

None

95/21 **Planning Applications**

Comments to be submitted to the District Council on the following applications.

No	Application Number and Website Link	Description and Details	Applicant	Comments
1.	21/02195/FUL https://publicaccess.newark-sherwooddc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R0SU27LBHSL00	Land Adjacent Cherry View Bilsthorpe Road Eakring NG22 0DG	Proposed detached garage	The Council objects on the grounds that the proposed access is unsafe.

A) The Council considered the schedule of payments to be made.

It was unanimously **RESOLVED**, after proposal by Cllr Brown, seconded by Cllr White,
(1) That the schedule of bill payments detailed below be approved

Payment requests for the Parish Council November 2021				
	Supplier	Description	Budget Item	Total £
BACS	J Pennicott	Paint & Brushes	Misc	37.62
BACS	N&SDC	Playing Field Bin emptying	Playing Field	21.12
				58.74
Payment Requests for the Cator Hall November 2021				
	Supplier	Description	Budget Item	Total £
DD	Eon	Electricity	Electricity	18.00
DD	Talk Talk	Phone, internet & postage	Communication	22.00
Bacs	G Rey	Toilet roll	Cleaning	2.95
				42.95

- B) It was unanimously **RESOLVED** that the Bank Reconciliation for November 2021 be approved.
- C) It was unanimously **RESOLVED** that the Budget monitoring for November 2021 be approved.
- D) It was unanimously **RESOLVED** that the Bank Reconciliation for the Cator Hall for November 2021 be approved.
- E) It was unanimously **RESOLVED** that the Budget 2022/23 be accepted as below:

Item	FY2022
Audit Fee	£360
Clerk's/Office expenses	£200
Clerk's salary	£2,200
NottsALC subscription	£120
Electricity to telephone box	£70
Information Commissioner's Office	£40
Insurance	£850
Churchyard Maintenance	£0
Bank Charges	£72
Community Initiatives	£100
Eakring Echo Sponsorship	£25
Reserves – election expenses	£200
Reserves – IT	£100
Reserves – telephone box maintenance	£0
Dog Bin Emptying	£250
Grass Cutting	£0
Rent to Cator Hall	-
Total excluding discretionary grants	£4,587
CAB Donation	£50
Total	£4,637

- F) It was unanimously **RESOLVED** that the council would request a £4637 Precept for 2022/23.
- G) It was unanimously **RESOLVED** that the Cator Hall Budgets for 2022/23 would be accepted as below:

Cator Hall Operations Budget	FY2022	Capital Works Budget	FY2022
Electricity	£ 1,020	Firedoors	£ 8,000.00
Boiler	£ 250	Kitchen	£22,000.00
Water Rates	£ 310	External doors	£ 4,000.00
Communication (phone and wifi)	£ 264	Electrical work	£ 600.00
Caretaker/ Cleaning	£ 2,760		
Repairs and minor maintenance	£ 1,200		£34,600.00
Cleaning	£ 150		
PRS Licence	£ 315		
Safety - PAT and certificates	£ 250		
VAT	-		
Misc (Transfer/ corrections)	-		
	£ 6,519		

- H) Update of Financial Regulations – It was agreed that the Clerk will put together a document outlining delegated authority over spending for the council to approve.

97/21 **Chair's Announcements**

Cllr Ford had no announcements.

98/21 **Cator Hall**

1. Update

Cllr Brown reported that the asbestos check will be done Thursday 11th Nov. It was agreed to aim for January or February for the installation of the new kitchen. It was reported that bookings for Christmas coming in and the current invoicing is done.

2. Cleaning Tenders Received

It was noted that the Council need to retender.

3. Security Light Quotes

Cllr Brown has received a quote of £516.00 from SCE Ltd for improved and new security lighting around the hall.

Cllr Reay reported that she had contacted two other firms who will shortly be providing quotes.

4. External doors and kitchen window quotes

Cllr Ford reported that he had received the following quotes for replacement of the external doors and kitchen window replacement:

Company	Front door	Window	Back door	Total
Super Glass	1950	525	2250	4725

Diamond Window Systems	1190	235	690	2115
Sunrise	1850	425	1295	3570

It was unanimously **RESOLVED** that the quote from Sunrise at £3570 would be accepted.

5. Firesafe inspection and risk assessment.

It was RESOLVED to bring Firecrest in at a cost of £275 for a fire safety inspection. This will take place in February

The terms of use were discussed in relation to dogs and it was resolved that at the moment it will be the choice of the hall hirer. However, dogs will not be allowed at the Christmas light event.

6. Action Plan

Action	Minute Ref	Responsible Person	Priority	Notes	Completion Date
Organise an Asbestos Test for the Cator Hall	65/21.2	G Reay	High	Kit received tests to be completed	
Cleaning Tender Issue and Select at October Meeting	65/21.1	Clerk	High	Tender issued and one received	13/10/2021
Kitchen quote updated with existing equipment removal costs	65/21.2	Clerk	High	Quote Received, Approved and ordered	13/10/2021
Fire & Front Door replacement - Contact Fire Brigade for assesment	65/21.3	G Reay	High	Fire Brigade sent information	13/10/2021
Wheelchair Access - Low threshold door - Companies to be found	65/21.3	R Ford	High	Completed	10/11/2021
Weed Spraying outside and ground works	65/21.3	J Pennicott	Medium	Completed	13/10/2021
Slabs	65/21.3	Everyone	Medium		
Window blocking - To be completed with door replacement	65/21.3	TBC	High	Completed	10/11/2021
Plastering - Source Plasterers and give initial estimate	65/21.3	J Sweeney	Medium		
Hearing Loop initial research	65/21.3	Clerk	Low		
Repair of outside light	65/21.3	J Pennicott	High	Repaired	13/10/2021
Quotes for additional Security Lighting	82/21.4	G Reay/ R Brown	High	2 more quotes to be received shortly	
Fire Doors and Fire Risk Assesment Company to be looked foor	82/21.5	R Ford	High	Completed	10/11/2021
Meeting with WI re Cabinet installation	82/21.5	R Ford	Medium	Completed	10/11/2021

99/21 Parish Council Plan

Mompesson's Cross

Cllr Pennicott reported that he has ordered paint and brushes to paint the benches and the WI have planted. The area will need strimming and Cllrs Pennicott and White have organised to do this.

Welcome to Eakring Signs

Cllr Ford will organise the required art work and then the signs will be revisited.

Bench Plaque

Cllr Ford has ordered the plaque with wording agreed by the family and it is on its way.

Neighbourhood Planning

Cllr Ford reported that Clerk had sent the questionnaire questions through to the Chair. The Clerk and Chair will organise a meeting to discuss logistics, grant funding and setting up a steering group.

Litter Pick

Cllr Ford reported that the litter pick was very successful and well attended with 25 bags of rubbish collected.

Community Orchard

Cllr Ford reported that the Orchard has been strimmed on the front of School Lane. A Resident has requested the council cut down the school side hedge for more light in the school. This is being looked at.

100/21 Christmas Light Switch On

This will take place on Friday 26th November. Cllr Brown will do the tree lights and Cllr Ford will do the supplies. The Children's Entertainer will be there from 6pm. There will also be a Tombola for which prizes are being gathered.

101/21 Parish Clerk's and Councillor's update of matters in hand

Flooding Issues with Drains and Gullies, Highways and Verges: All issues were reported to Cllr Colton for the County Council. The Clerk will report the broken post for the litter bin to NSDC.

War Memorial: No further information has been received as of yet.

102/21 Reports from Representatives on Outside Bodies and Working Parties

Playing Field Committee: Cllr Ford reported that the playing field is £20,000 short for phase two. Some grants have been received including £100 from Centre parcs and a community fund of £7,000. The Committee are pursuing Severn Trent and Coop for grants.

Playing Field Bins: The Clerk reported that the bin is now being emptied.

Playing Field Official Opening: This will now be held after phase 2 is complete.

103/21 Correspondence/Information

The Clerk reported that she had received correspondence from:

- 1) NottsALC – Employment Training to be held on the 22nd February 2022
- 2) A public space protection order review and consultation.
- 3) NSDC – a request for street name ideas for the District Council to use on new developments.

104/21 Dates of Next Meeting

The next meeting will be an Ordinary Meeting held on Wednesday 8th December 2021 beginning at 7.30pm in the Cator Hall.

The meeting closed at 9.13pm