

Minutes of the Meeting of Eakring Parish Council

Held in the Cator Hall, Eakring

At 7.30pm on Wednesday 8th December 2021

Present

Councillor Cllr R Ford (in the Chair)

Councillors, R Brown, A White, and J Pennicott.

Also, Present: Sian Bacon (Clerk) and 2 Parishioners

105/21 **Apologies of Absence**

Cllr Reay and Cllr Sweeney gave their apologies.

106/21 **Variation of Order of Business**

None

107/21 **Declarations of Interest**

Cllr Ford declared an interest in agenda Item 15 the Playing Field as a committee member.

108/21 **Public Participation**

A member of the public raised the following issues:

- 1) Over grown hedges on Back Lane, opposite the allotments it was noted that this is a narrow road in the village and with one car parked on the allotment side. Opposite the gate is an over grown holly hedge that is now about 4 foot wide belonging to Lanes Farm and the parked car is forcing cars into the hedge due to the narrowness of the road so cars are getting scratched. The Clerk agreed to raise this with the County Council.
- 2) it was noted that during the 4th November charity sale dog muck was found down the back corridor in the hall. It was reported that this was cleaned up by Cllr Pennicott and resident. Cllr Ford stated that there is a requirement on the hirer to clean up after and clean up costs have been charged to the dog owner. Cllr Ford is going to chase up the charge.
- 3) The resident raised the purchase of the hall from the church and expressed concern over potential loss of access to the side drive if the church were to be closed. Cllr Brown noted that there was co-use of area. There is no formal access document with the church but a verbal user agreement. The Clerk and Cllr Ford will check the solicitor documents.
- 4) The Christmas lights were raised and it was noted that it would be nice if they were to go on at 3.30pm and go off at 10pm and that residents would also like them on in the morning between 7.30am – 9.30am. Cllr Brown agreed to action this.

109/21 **Report from Police and/or County/District Councillors**

It was noted that the LIS funds for community projects would be opening for applications soon.

110/21 **Minutes**

It was **RESOLVED** after proposal by Cllr Pennicott, seconded by Cllr Brown, and agreed unanimously that the Minutes of the Ordinary Meeting of the Parish Council held on Wednesday 10th November 2021 be accepted with a small amendment to alter Cllr White to Cllr Brown in minute number 95/21. They were then signed by the Chair as a true record. They will be placed on the website.

111/21 **To Determine if any items are to be moved into Confidential Session.**

None

112/21 **Planning Applications**

Comments to be submitted to the District Council on the following applications.

No	Application Number and Website Link	Description and Details	Applicant	Comments
1.	20/02296/FUL https://publicaccess.norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QK95O8LBKLA00	Erection of 1 single storey fossil-fuel-free dwelling and detached car port	Field Reference Number 8024 Wellow Road Eakring	No objection. Agree with stipulations on highways for safeguards on construction traffic.
2.	21/02374/HOUSE https://publicaccess.norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R23FULLBI6M00	Proposed alterations and extension to property	Jesmond Dene 10 Wellow Road Eakring NG22 0DF	No objection
3.	21/02195/FUL			

	https://publicaccess.neark-sherwooddc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R0SU27LBHSL00	Proposed detached garage	Land Adjacent Cherry View Bilsthorpe Road Eakring NG22 0DG	Same as last month
4.	21/02194/S73 https://publicaccess.neark-sherwooddc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R0SU1KLBHSL00	Application to vary condition 2 attached to planning permission 19/01701/FUL to amend the approved plans in order to alter the proposed window and doors.	Cherry View Bilsthorpe Road Eakring NG22 0DG	No objection

113/21 **Finance**

A) The Council considered the schedule of payments to be made.

It was unanimously **RESOLVED**, after proposal by Cllr White, seconded by Cllr Brown,

(1) That the schedule of bill payments detailed below be approved

Payment requests for the Parish Council December 2021				
	Supplier	Description	Budget Item	Total £
BACS	S Bacon	Clerk Wages	Clerk Wages	554.58
BACS	R Ford	Xmas Event Supplies	Community Initiatives	37.80
BACS	HMRC	PAYE Tax	HMRC	21.00
BACS	Eon	Phone Box Electricity	Phone box electricity	104.10
BACS	S Bacon	Petrol	Clerk expenses	30.00
				747.48
Payment Requests for the Cator Hall December 2021				
	Supplier	Description	Budget Item	Total £
DD	Eon	Electricity	Electricity	18.00
DD	Talk Talk	Phone, internet & postage	Communication	22.00
				40.00

B) Income – it was noted that £30 had been received for hall hire.

C) It was unanimously **RESOLVED** that the Bank Reconciliation for December 2021 be approved.

- D) It was unanimously **RESOLVED** that the Budget monitoring for December 2021 be approved.
- E) It was unanimously **RESOLVED** that the Bank Reconciliation for the Cator Hall for December 2021 be approved.

114/21 **Chair's Announcements**

Cllr Ford had no announcements.

115/21 **Cator Hall**

1. Update

Cllr Brown reported that the bookings are slow at the moment with things a bit hit and miss but that things were coming in for the next year. The Queens Jubilee event was raised. This will be discussed at the next meeting.

2. Security Light Quotes

Cllr Brown has received a quote of £516.00 from SCE Ltd for improved and new security lighting around the hall.

Cllr Reay was not present at the meeting to report on the 2 further quotes. (Chase Gill) Delegated authority was given to the Clerk and Cllr Brown to select a supplier upon receipt of the quotes.

3. Asbestos Test Findings

It was reported that asbestos was found in the ceiling of the kitchen in the hall. The clerk will discuss this with the kitchen supply company.

4. Action Plan

Sunrise have confirmed the door installation and the council is now waiting on a formal installation date.

116/21 **Parish Council Plan**

Mompesson's Cross

Cllr Pennicott reported that he has bought the paint and brushes to paint the benches. The area has also been strimmed.

Welcome to Eakring Signs

Cllr Ford has sourced a graphic designer and is sending photos to the designer for design suggestions.

Bench Plaque

Cllr Ford has received the plaque and this will be installed when the weather improves.

Neighbourhood Planning

The Clerk and Chair will organise a meeting to discuss logistics, grant funding and setting up a steering group.

Community Orchard

Cllr Ford reported that the Orchard had had the hedge cut down on the front of School Lane. The rubbish still requires removing. Cllr Ford will organise this.

117/21 Christmas Light Switch On Update

It was reported that about 80 people attended the switch on with £260 raise on the tombola. The playing field committee have booked the entertainer for the 25th November 2022. Thanks were given to the Pennicotts for manning the mulled wine stand.

118/21 Parish Clerk's and Councillor's update of matters in hand

Flooding Issues with Drains and Gullies, Highways and Verges: a drain at the end of Church Lane onto Main Street has a gully blocked and this was reported to the County Council along with the broken bin post. Triumph road pot hole has been reported. An excess of leaves on the Cherry View/ Wellow Road was reported as requiring a sweep.

War Memorial: No further information has been received as of yet.

119/21 Reports from Representatives on Outside Bodies and Working Parties

Playing Field Committee: Cllr Ford reported that the planning has gone in for the lighting columns to light the MUGA from 3.30pm to 9pm on a light sensor. The lights will have a 20-minute repeat button to avoid the lights being left on. Lights will also need back plates to avoid light pollution. It was noted that the fence at the far end of playing field onto Triumph Close requires reinstating to avoid dog walking on playing field. It was noted that the new equipment has so far been well used by the children.

120/21 Correspondence/Information

The Clerk reported that she had forwarded all correspondence prior to the meeting.

121/21 Dates of Next Meeting

The next meeting will be an Ordinary Meeting held on Wednesday 9th February 2021 beginning at 7.30pm in the Cator Hall.

The meeting closed at 9.13pm