**Minutes of the Meeting of Eakring Parish Council**

**Held in the Cator Hall, Eakring**

**At 7.30pm on Wednesday 13th July 2022**

**Present**

Councillor Cllr R Ford (in the Chair)

Councillors, J Pennicott, T White, R Brown and G Reay

**Also, Present:** Sian Bacon (Clerk) and Cllr S Carlton (NCC)

100/22 **Apologies of Absence**

Cllr S Foster sent her apologies (Personal).

The Clerk reported that Cllr J Sweeney has given his resignation.

101/22 **Variation of Order of Business**

It was **RESOLVED** to move agenda item 5 report from District & County Councillors to underneath agenda item 13 Parish Clerk’s matters in hand.

102/22 **Declarations of Interest**

Cllr Ford declared an interest in agenda item 14.1 Playing Field committee as a committee member.

Cllr Brown declared an interest in agenda item 9.1 payments as a payee.

103/22 **Public Participation**

None

104/22 **Minutes**It was **RESOLVED** after proposal by Cllr Reay, seconded by Cllr Pennicott, and agreed unanimously that the Minutes of the Ordinary Meeting of the Parish Council held on Wednesday 8th June 2022 be accepted as a true record. They were then signed by the Chair as a true record. They will be placed on the website.

105/22 **To Determine if any items are to be moved into Confidential Session.**

None

106/22 **Planning Applications**

**Comments to be submitted to the District Council on the following applications.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | **Application Number and Website Link** | **Description and Details** | **Applicant** | **Comments** |
|  | **22/01270/LDC**[**https://publicaccess.newark-sherwooddc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RE52ZYLBLIJ00**](https://publicaccess.newark-sherwooddc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RE52ZYLBLIJ00) | **Replacement windows** | **Briar Cottage Church Lane Eakring Nottinghamshire NG22 0DH** | **No Objections** |
|  | **22/01318/S73**[**https://publicaccess.newark-sherwooddc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=REHFDRLBLMJ00**](https://publicaccess.newark-sherwooddc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=REHFDRLBLMJ00) | **Variation of condition 2 attached to planning permission 21/01633/HOUSE to amend the approved plans** | **Welwyn Mill Lane Eakring Nottinghamshire NG22 0DL** | **No comment** |

It was reported that the Council had received two anonymous complaints regarding a planning breach at 32 Cherry Tree Close. It was **RESOLVED** to contact the planning enforcement officer and request an investigation.

It was requested that the Clerk check the Eakring Farm Eco Housing s106 arrangements to see if there is a requirement for the Parish Council to vet tenants.

107/22 **Finance**

1. The Council considered the schedule of payments to be made.

It was unanimously **RESOLVED**, after proposal by Cllr Brown, seconded by Cllr Pennicott,

1. That the schedule of bill payments detailed below be approved



1. There was £70 received from the Jubilee noted.
2. It was unanimously **RESOLVED** that the Bank Reconciliation for July 2022 be approved. Move £10K + £200 elections
3. It was unanimously **RESOLVED** that the Budget monitoring for July 2022 be approved.
4. It was unanimously **RESOLVED** that the Bank Reconciliation for the Cator Hall for July 2022 be approved.
5. It was unanimously **RESOLVED** that the Budget monitoring for the Cator Hall for July 2022 be approved.

108/22 **Chair’s Announcements**
The Autumn Litter Pick will take place on Saturday 22nd October 2022 at 10am from the Cator Hall. Cllr Ford will advertise this in the Eakring Echo and Cllr Pennicott will pick up Litter Pickers and Rubbish Bags. The Clerk will do a poster.

109/22 **Cator Hall**

1. **Update on Bookings and Ongoing Works**

Cllr Brown reported that there have been a few bookings until October when the kitchen work should be done but not many. Fire Alarm should be tested every week on different zone each week. The Clerk will put together a schedule and rota for testing. There Fire alarm requires hardwiring and the Clerk will contact the installer to fix this.

Cllr Brown was authorised up to £60 to purchase a ramp to allow departure of those in wheelchairs.

It was **RESOLVED** that full day charity hires will be charged up to £30 per day.

1. **Fire Escape Path Expenditure**

Cllr Reay reported that she is still looking for builders’ quotes. Cllr Ford suggested Marc Hazard. The slabs around the oil tank will be added to the quotation.

1. **Asbestos Expenditure Removal**

It was **RESOLVED** to delegate selection of contractor to the Clerk up to a cost of £2500.

1. **Kitchen installation Update**

It was noted that the kitchen should begin in October. The Clerk will keep looking for Fire Door quotes.

1. **Hall Cleaning**

It was **RESOLVED** to look at employing a cleaner. The Clerk will put together the job description for the September meeting.

1. **Action Plan**



110/22 **Parish Council Plan**

**Mompesson’s Cross**

Cllr Pennicott reported that he has painted the bench. The area needs strimming and the

railings painting & weeding. A working party will be organised by Cllr Pennicott to complete the

work.

**Welcome to Eakring Signs**

Cllr Ford has circulated the chain of office picture for use on the signs and it was agreed to use this with a slight alteration to the nodding donkey. Clerk will contact Bilsthorpe Parish Council about their signs, costs and where they got them. Cllr Carlton will query the regulations for sign installation. The Clerk will get quotes. There are two funding applications in with NCC for the Playing Field and the signs.

**Community Orchard**

The Orchard has been scythed and thanks were given to Mr Pedley for a fantastic day. The owl box is going to be installed.

**Platinum Jubilee Green Canopy WI Tree planting and plaque placement**

It was **RESOLVED** to allow a tree to be planted in the community orchard but the plaque is not allowed as per the Council’s rental agreement.

**Heritage Walks Leaflet**

Cllr Reay has been in touch with Wellow Parish Council and they are potentially broadening the area they are doing leaflets on walks for. Cllr Reay will stay in contact with Wellow Parish Council and pass on further information for the leaflets that they are doing that cover Eakring.

111/22 **Parish Clerk’s and Councillor’s update of matters in hand**

**Flooding Issues with Drains and Gullies, Highways and Verges:** The Greenfield Row hedges, footpaths been strimmed and Kirklington Road have been done or have notices up. Cllr Pennicott has sorted the issue on the Main Street footpath though it is not his land.

**Green Lane Check:** Cllr Pennicott will do the check.

**Training Budget Recommendation:** The Clerk recommended a training budget of £1500 and it was **RESOLVED** to put this into the budget.

112/22 **Report from Police and/or County/District Councillors**

Cllr S Carlton (NCC) reported that the Main Street hedge has been cut back now. There were some issues with highways regulations whilst the cutting was done. The Lamp post there will look at being reinstated. Eakring Lane some works been done but unfortunately the job isn’t very good and there is still a hole on the bend. Further works are being scheduled. The section in front of Grid will have a request going in next work. The drain clearing is still waiting to be scheduled. A Nottinghamshire County Council report will be coming out that due to inflation the County Council is over budget.

Cllr Brown reported that the Playing Field footpath bridge’s handrail is wobbly. Cllr Carlton will report this and take a look at it.

113/22 **Reports from Representatives on Outside Bodies and Working Parties**

**Playing Field Committee:** The Lighting column electrical works are being done in August. The Clerk will organise meter from Eon Next to go in from the 31st August.

It was reported that Cllr Sweeney has resigned as a Councillor and as the playing field committee chair. It was noted that the Council need to nominate a new Chair Person from the Parish Council. In the meantime, Cllr Ford will chair the Playing Field Committee AGM.

114/22 **Correspondence/Information**

The following correspondence was received:

1. NottsALC – information on new Councillor Training
2. Information on the Great Northern Food and Drink Festival – 20th-21st August at Thoresby Park Estate.
3. Police - Community Safety Grants

115/22 **Dates of Next Meetings**

The next meeting will be an Ordinary Meeting held on Wednesday 14th September 2022 beginning at 7.30pm in the Cator Hall.

The meeting closed at 9.10PM