**Minutes of the Meeting of Eakring Parish Council**

**Held in the Cator Hall, Eakring**

**At 7.30pm on Wednesday 13th April 2022**

**Present**

Councillor Cllr R Ford (in the Chair)

Councillors, R Brown, A White, G Reay, S Foster and J Pennicott.

**Also, Present:** Sian Bacon (Clerk) and 1 Parishioner

41/22 **Apologies of Absence**

Cllr J Sweeney and Cllr S Carlton (NCC) gave their apologies.

42/22 **Variation of Order of Business**

None

43/22 **Declarations of Interest**

Cllrs Ford declared an interest in agenda Item 17 the Playing Field

44/22 **Public Participation**

A Parishioner raised the following issues that had arisen from previous meetings:

1. The Back Lane parking - This has been raised with Cllr Colton (NCC) and Cllr Ford will be discussing this further with him when they meet.
2. Dog Muck in the hall – it was noted that this issue has been resolved and the fine retracted. There is a condition in the new hall booking terms that dogs are not allowed in the hall.
3. Access for the hall from the front of the Church – Cllr Ford and the Clerk are still looking into this and will report back once they have further information.
4. Draft Minutes stuck on drafts – Cllr Brown will be looking at the computer error that has caused this.
5. Dog bins on Tenters Lane requires emptying – Cllr Ford reported that this had been emptied on Monday
6. Fishpond corner – a sunken drain is forcing people into the centre of road - photos will be taken and this will be reported to NCC and Cllr Colton (NCC).
7. On way to Wellow there is a large rock that has been placed on the verge at the big house in woods – this will be raised with Cllr Colton (NCC).

45/22 **Report from Police and/or County/District Councillors**

The following report was received from Cllr S Carlton (NCC):

* We are awaiting an update report on the condition of Back Lane from VIA, however I have walked it this and reported the various potholes and sides of the lane that appear to be giving way, so it is now properly recorded on NCC highways.
* I’ve reported all the junctions that I have requested the re-painting of the white lines. Most have more or less worn away.
* Requested a full road sweep of Kirklington Road.
* Several drains along Kirklington Road are full of leaves and other debris. They have been reported for clearing.
* Hedges in various locations along Kirklington Road have been reported to VIA to have them cut back by the relevant landowners. In places they are currently blocking the pavement.
* Junction of Eakring Road/A617 is being added to the Highway Improvement Plan for resurfacing. Dates etc being waited on.
* I am still pushing for improvements to various sections of Eakring Road particularly near the National Grid Training Centre.
* My County Council divisional fund is back again for the new financial year.

Separately, I would be grateful if at your convenience if we could have a chat about the Village Entry Signs, whilst getting an update on the playground project. I am eager to use some of my divisional fund monies in the village whilst getting an application into NCC for capital funding for say, Village Entry Signs? NSDC has a new community fund in place as well. Changes made to the programme previously known as the Cleaner Greener Safer fund will benefit smaller parish councils.

46/22 **Minutes**It was **RESOLVED** after proposal by Cllr Reay, seconded by Cllr Foster, and agreed unanimously that the Minutes of the Ordinary Meeting of the Parish Council held on Wednesday 9th March 2022 be accepted as a true record. They were then signed by the Chair as a true record. They will be placed on the website.

47/22 **To Determine if any items are to be moved into Confidential Session.**

It was **RESOLVED** to move agenda item 16 Clerk’s Appraisal Update into confidential section.

48/22 **To Approve the Following Policies (Previously Circulated)**

1. **Standing Orders**  
   It was **RESOLVED** to approve the Standing Orders as presented.
2. **Financial Regulations**  
   It was **RESOLVED** to approve the financial regulations as presented.
3. **Code of Conduct**   
   It was **RESOLVED** to approve the Code of Conduct as presented.

It was agreed that the Clerk will discuss with NottsAlc a training budget amount for the financial year.

It was also agreed that the Clerk will ask Tom Smith (NSDC) if he would be prepared to come and give a planning session to the Councillors.

1. **Risk Assessment 2022**  
   It was **RESOLVED** to approve the Risk Assessment 2022 as presented.

49/22 **Planning Applications**

**Comments to be submitted to the District Council on the following applications.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | **Application Number and Website Link** | **Description and Details** | **Applicant** | **Comments** |
| **1.** | **22/00424/OUTM**  [**https://publicaccess.newark-sherwooddc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R82PW7LBJT600**](https://publicaccess.newark-sherwooddc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R82PW7LBJT600) | **Creation of flexible commercial/industrial units (Use Class E(g), B2, B8) and provision of allotments** | **Bilsthorpe Business Park Eakring Road Bilsthorpe Nottinghamshire NG22 8ST** | **No Comment** |
| **2.** | **22/00607/HOUSE**  [**https://publicaccess.newark-sherwooddc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R95B6VLB04M00**](https://publicaccess.newark-sherwooddc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R95B6VLB04M00) | **Replacement gates** | **Brail Farm Barn Mill Lane Eakring Newark On Trent NG22 0DL** | **No Objection** |
| **3.** | **22/00569/HOUSE**  [**https://publicaccess.newark-sherwooddc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R8VNGILBK2000**](https://publicaccess.newark-sherwooddc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=R8VNGILBK2000) | **Erection of double garage on driveway (re-submission of 21/02374/HOUSE)** | **Jesmond Dene 10 Wellow Road Eakring Nottinghamshire NG22 0DF** | **No objection** |

50/22 **Finance**

1. The Council considered the schedule of payments to be made.

It was unanimously **RESOLVED**, after proposal by Cllr , seconded by Cllr ,

1. That the schedule of bill payments detailed below be approved



1. It was unanimously **RESOLVED** to approve the Asset Register 2022.
2. It was noted that the Exercise in Public Rights would take place from Monday 13th June to Friday 22nd July 2022
3. The following income was noted - £277.50 in Cator Hall income and a £150 Grant for the Jubilee celebrations.
4. It was unanimously **RESOLVED** that the Bank Reconciliation for April 2022 be approved.
5. It was unanimously **RESOLVED** that the Budget monitoring for April 2022 be approved.
6. It was unanimously **RESOLVED** that the Bank Reconciliation for the Cator Hall for April 2022 be approved.
7. It was unanimously **RESOLVED** that the Budget monitoring for the Cator Hall for April 2022 be approved.

51/22 **Chair’s Announcements**There were no announcements.

52/22 **Cator Hall**

1. **Update on Bookings**

Cllr Brown reported that he has dipped the tank and more boiler oil is required. The cheapest quote was from boiler juice. It was noted that the path around the side required urgent attention. Cllr Reay will look for three quotes from builders to do the work.

There will be a wire test on the 22nd April to bring the hall up to scratch with the fire regs inspection.

1. **Fire Alarm System**

It was Resolved that provided the fire alarm for AT Alarms passed the insurance company the council will go with the quote of £2313.82 + VAT for AT Alarms including signalling and the 1st year maintenance charge.

1. **Asbestos Register Expenditure**

It was **RESOLVED** to spend £450 on having an Asbestos Register put together for the hall by Lockharts.

1. **Action Plan**

The action plan below was noted.



53/22 **Parish Council Plan**

**Mompesson’s Cross**

Cllr Pennicott reported that he will paint the seat soon. It was noted that the bulbs were fine.

**Welcome to Eakring Signs**

Cllr Ford is discussing this with Cllr Carlton (NCC). The motif will be the same as the chain.

**Community Orchard**

Cllr Ford noted that some rubbish needs clearing and the area will need strimming soon.

**Heritage Walks Leaflet**

There has been no response for the leaflet project advert.

54/22 **Jubilee Celebrations 2022 Update**

Cllr Ford reported the Council has had £150 from NSDC and £300 from Eakring Farms in cash grants. Grid have agreed to provide 100 sausages and 100 burgers as they cannot give money. An advertisement leaflet has been sent out to all residents with information on the activities. One more meeting is to be held on Tuesday 26th April. The flag and bunting have now arrived and Cllr Reay will make more bunting.

55/22 **Parish Clerk’s and Councillor’s update of matters in hand**

**Flooding Issues with Drains and Gullies, Highways and Verges:** Cllr Ford has asked the Highways Department to look at the Side Lane at the end of Back Lane as it seems to be disappearing into the dyke but no response has been received. There is a pot hole on Stonish Hill which Cllr Foster will report.

56/22 **Reports from Representatives on Outside Bodies and Working Parties**

**Playing Field Committee:** Cllr Ford reported that the electrical supply was still ongoing. It was noted that there was an issue with kids kicking balls into residents’ gardens. Cllr White will look into this. Phase two is still £20,000 short at present.

57/22 **Correspondence/Information**

1. A Resident raising a request for Back Lane to be one way due to the amount of traffic and noting that traffic parking on verges which is damaging them. A 20mph limit has been looked at before. – Cllr Ford will request people are more considerate in parking in the Eakring Echo and raise it in his chat with Cllr Colton (NCC).

58/22 **Dates of Next Meeting**

The next meeting will be the Annual Parish Council Meeting and the Annual Parish Meeting followed by an Ordinary Meeting held on Wednesday 11th May 2022 beginning at 7.30pm in the Cator Hall.

**Confidential Section**

59/22 **Clerk’s Appraisal Update**

Cllrs Ford, Brown and Pennicott were present for the Clerk’s Appraisal

It was agreed to look at setting up a Council and Clerk WhatsApp group. The Clerk will put this on the next meeting agenda for discussion.

Cllr Ford noted that he was happy with the Clerk’s performance despite the difficulties of the past year and the Clerk reported that she was very happy to be working for the Council and grateful for the support they had given her over a personally difficult time.

The Clerk’s updated contract was signed and the contracted pay increase to £11.05ph was approved.

The meeting closed at 9.09PM